

THE STATE OF TEXAS §

COUNTY OF CAMERON §

BE IT REMEMBERED on the 3rd day of September 2009, there was conducted a SPECIAL Meeting of the Honorable Commissioners' Court of Cameron County, Texas, at the Courthouse thereof, in the City of Brownsville, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

THE COURT MET AT:

PRESENT:

4:00 P.M.

CARLOS H. CASCOS, CPA
COUNTY JUDGE

SOFIA C. BENAVIDES
COMMISSIONER PRECINCT NO. 1

JOHN WOOD
COMMISSIONER PRECINCT NO. 2

DAVID A. GARZA
COMMISSIONER PRECINCT NO. 3

EDNA TAMAYO
COMMISSIONER PRECINCT NO. 4

JOE G. RIVERA
COUNTY CLERK

Aide A. Trejo Deputy Clerk

ABSENT:

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The meeting was called to order by Judge Cascos at 4:00 P.M. He asked Commissioner Tamayo for the invocation. Ms. Jessica Ruiz, District Clerk's Office, then led the Court and audience in reciting the Pledge of Allegiance and the Pledge of Allegiance to the State Flag.

The Court considered the following matters as posted and filed for Record in the Office of the County Clerk on August 31, 2009 at 2:32 P.M.:

EXECUTIVE SESSION

Upon motion by Commissioner Tamayo, seconded by Commissioner Garza and carried unanimously, the Court met in Executive Session at 4:02 P.M. to discuss the following matters:

(1) **EXECUTIVE SESSION:**

- (A) **CONFER WITH COMMISSIONERS COURT LEGAL COUNSEL CONCERNING JERRY PEREZ, JR. VS. CAMERON COUNTY, THE DIRECTOR OF THE CARRIZALEZ-RUCKER DETENTION CENTER, C.O. GALVAN, C.O. JUEL, C.O. GONZALEZ, CORPORAL GRION; CIVIL ACTION NO. B-09-019, AUTHORITY TO REPRESENT THE COUNTY, PURSUANT TO V.T.C.A. GOVERNMENT CODE, SECTION 551.071 (1) (A).**
- (B) **DELIBERATION REGARDING REAL PROPERTY CONCERNING THE CONCESSION AGREEMENT WITH SOUTH PADRE ISLAND WATER PARK, LTD, PURSUANT TO V.T.C.A. GOVERNMENT CODE SECTION 551.072.**

Upon motion by Commissioner Garza, seconded by Commissioner Wood and carried unanimously, the Court reconvened into Regular Session at 4:17 P.M. to discuss the following matters:

(2) **ACTION RELATIVE TO EXECUTIVE SESSION:**

- (A) **CONFER WITH COMMISSIONERS COURT LEGAL COUNSEL CONCERNING JERRY PEREZ, JR. VS. CAMERON COUNTY, THE DIRECTOR OF THE CARRIZALEZ-RUCKER DETENTION CENTER, C.O. GALVAN, C.O. JUEL, C.O. GONZALEZ, CORPORAL GRION; CIVIL ACTION NO. B-09-019, AUTHORITY TO REPRESENT THE COUNTY, PURSUANT TO V.T.C.A. GOVERNMENT CODE, SECTION 551.071 (1) (A).**

Commissioner Wood motioned to authorize the Civil Division to represent Cameron County.

The motion was seconded by Commissioner Tamayo and carried unanimously.

- (B) **DELIBERATION REGARDING REAL PROPERTY CONCERNING THE CONCESSION AGREEMENT WITH SOUTH PADRE ISLAND WATER PARK, LTD, PURSUANT TO V.T.C.A. GOVERNMENT CODE SECTION 551.072.**

Commissioner Wood motioned to acknowledge the Report by Legal Counsel and Mr. Pete Sepulveda, County Administrator, and to proceed along the terms and conditions as discussed in Executive Session.

The motion was seconded by Commissioner Garza and carried unanimously.

(3) **PUBLIC COMMENTS.**

None were presented.

PRESENTATIONS

(4) **PRESENTATIONS/RESOLUTIONS.**

- (A) **PRESENTATION OF A RESOLUTION HONORING MR. JAMES "BRADY" PARKER FOR HIS MANY YEARS OF SERVICE IN LAW ENFORCEMENT. (JC-EMERGENCY MANAGEMENT) (TABLED)**

Commissioner Tamayo motioned to TABLE this item.

The motion was seconded by Commissioner Benavides and carried unanimously.

CONSENT ITEMS

- (5) **ALL ITEMS UNDER THE CONSENT AGENDA ARE HEARD COLLECTIVELY UNLESS OPPOSITION IS PRESENTED, IN WHICH CASE THE CONTESTED ITEM WILL BE CONSIDERED, DISCUSSED, AND APPROPRIATE ACTION TAKEN SEPARATELY.**

DISCUSSION CONCERNING CONSENT ITEMS:

Consent Item No. 5 (HH):

Commissioner Garza asked to discuss this item separately.

Consent Item No. 5 (I):

Commissioner Tamayo asked to discuss this item separately.

Consent Item No. 5 (HH):

Mr. Pete Sepulveda, County Administrator, informed the Court that Item No. 5 (HH) is to be tabled.

Consent Item No. 5 (B):

Mr. Robert L. Lopez, Director of Administrative Services, asked to discuss this item separately.

Commissioner Garza motioned to approve the "Consent Items", excluding Consent Items No. 5 (B) and (I) and tabling Consent Item No. 5 (HH).

The motion was seconded by Commissioner Tamayo and carried unanimously.

- (A) **CONSIDERATION AND APPROVAL OF CONTRACT BETWEEN CAMERON COUNTY AND ALEJANDRO J. GARCIA. (PSJ-ADMINISTRATOR) (Contract No. 2009C09311)**
The Contract is as follows:
- (B) **CONSIDERATION AND AUTHORIZATION TO APPROVE THE MASTER LICENSE AGREEMENT, SOFTWARE SCHEDULE AND SUPPORT AGREEMENT, AND THE STATEMENT OF WORK FOR THE ELECTRONIC AGENDA BY MANATRON, INC. (RL-ADMINISTRATIVE SERVICES) (ACTION TAKEN SEPARATELY)**
- (C) **CONSIDERATION AND APPROVAL OF TIME EXTENSION FROM AUGUST 1, 2009 TO AUGUST 1, 2010 FOR PROVIDING SEWER FACILITIES (SEPTIC SYSTEMS) AT RED BIRD SUBDIVISION, PCT. 4. (EH-CCDoT)**
The Documentation is as follows:
- (D) **CONSIDERATION AND APPROVAL OF TIME EXTENSION FROM JUNE 20, 2009 TO JUNE 20, 2010 FOR PROVIDING SEWER FACILITIES (SEPTIC SYSTEMS) AT CANTU BOYS ESTATES SUBDIVISION, PCT. 4. (EH-CCDoT)**
The Documentation is as follows:
- (E) **CONSIDERATION AND APPROVAL OF TIME EXTENSION FROM AUGUST 14, 2009 TO AUGUST 14, 2010 FOR PROVIDING SEWER FACILITIES (SEPTIC SYSTEMS) AT PUERTA DEL CIELO SUBDIVISION, SECTION 2, PCT. 2. (EH-CCDoT)**
The Documentation is as follows:
- (F) **CONSIDERATION AND APPROVAL OF TIME EXTENSION FROM AUGUST 15, 2009 TO AUGUST 15, 2010 FOR PROVIDING SEWER FACILITIES (SEPTIC SYSTEMS) AT STONE III, SUBDIVISION, PCT. 4. (EH-CCDoT)**
The Documentation is as follows:

- (G) **CONSIDERATION AND AUTHORIZATION TO PURCHASE ONE IC502 NEXTEL CELL PHONE FROM HGAC/SPRINT STATE CONTRACT, UNDER THE ADD-A-LINE PLAN AT \$24.25/PER MONTH FOR CONSTABLE PETE AVILA, JR. (PA-CONSTABLE PCT. 2)**
- (H) **CONSIDERATION AND ADOPTION OF A PROCLAMATION DECLARING OCTOBER 2009, AS “BREAST CANCER AWARENESS MONTH” IN CAMERON COUNTY. (CHC-COUNTY JUDGE) (Resolution No. 2009R09101)**
The Resolution is as follows:
- (I) **CONSIDERATION AND APPROVAL OF RENEWAL AGREEMENT WITH THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 TO PROVIDE FIRE MARSHALL SERVICES THROUGH THE CAMERON COUNTY EMERGENCY MANAGEMENT DEPARTMENT. (JC-EMERGENCY MANAGEMENT) (ACTION TAKEN SEPARATELY)**
- (J) **CONSIDERATION AND APPROVAL OF RENEWAL AGREEMENT WITH THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 TO PROVIDE EMERGENCY SERVICES CONSULTING THROUGH THE CAMERON COUNTY EMERGENCY MANAGEMENT DEPARTMENT. (JC-EMERGENCY MANAGEMENT) (Contract No. 2009C09314)**
The Contract is as follows:
- (K) **CONSIDERATION AND APPROVAL OF LETTER OF SUPPORT FOR THE CAMERON COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES TO SERVE AS BETA TEST SITE WITH THE PUBLIC HEALTH ACCREDITATION BOARD. (YS-HEALTH)**
The Documentation is as follows:
- (L) **CONSIDERATION AND APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE CAMERON COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES (CCDHHS) AND BROWNSVILLE INDEPENDENT SCHOOL DISTRICT (BISD) ADULT CONTINUING EDUCATION CO-OP TO ESTABLISH SPECIFIC PROCEDURES FOR THE DELIVERY OF BASIC EDUCATION SKILLS TO EDUCATIONALLY DISADVANTAGED YOUTH AND ADULTS IN THE RIO HONDO/LOZANO AREA. (YS-HEALTH) (Contract No. 2009C09315)**
The Memorandum of Understanding is as follows:
- (M) **CONSIDERATION AND ACTION FOR THE APPOINTMENT OF JESUS A. COBOS RESERVE DEPUTY CONSTABLE FOR PCT. #3 IN COMPLIANCE WITH THE FINDING THAT IT IS NECESSARY TO APPOINT THE DEPUTY IN ORDER TO PROPERLY HANDLE THE BUSINESS OF THE CONSTABLE’S OFFICE THAT ORIGINATES IN THE CONSTABLE’S PRECINCT. (MV-HUMAN RESOURCES)**
The Documentation is as follows:
- (N) **CONSIDERATION AND AUTHORIZATION TO EXECUTE A LICENSE AGREEMENT BETWEEN CAMERON COUNTY (PARKS AND RECREATION) AND GUY BLATNIK, EVENT CHAIRMAN FOR “SOUTH PADRE ISLAND KITE FESTIVAL & COMPETITION”. (JM-PARKS) (Contract No. 2009C09310)**
The Contract is as follows:
- (O) **CONSIDERATION AND POSSIBLE APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE CAMERON COUNTY PARKS AND RECREATION DEPARTMENT AND THE BROWNSVILLE INDEPENDENT SCHOOL DISTRICT FOR CONTINUING EDUCATION SERVICES AT THE BROWNE ROAD SOCIAL SERVICE CENTER. (JM-PARKS) (Contract No. 2009C09308)**
The Memorandum of Understanding is as follows:
- (P) **CONSIDERATION AND POSSIBLE APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE CAMERON COUNTY PARKS AND RECREATION DEPARTMENT AND THE BROWNSVILLE INDEPENDENT SCHOOL DISTRICT FOR CONTINUING EDUCATION SERVICES AT EL CENTRO CULTURAL-CAMERON PARK. (JM-PARKS) (Contract No. 2009C09309)**
The Memorandum of Understanding is as follows:

- (Q) **CONSIDERATION AND APPROVAL OF CONSTRUCTION CONTRACT WITH THE ZIWA CORPORATION FOR THE CEMETERY MEMORIAL PARK, ACROSS FROM THE COUNTY COURTHOUSE. (FB-PD&M) (Contract No. 2009C09316)**
The Contract is as follows:
- (R) **CONSIDERATION AND APPROVAL OF CHANGE ORDER NO. 1 TO CONSTRUCTION CONTRACT WITH THE ZIWA CORPORATION FOR THE CEMETERY MEMORIAL PARK, ACROSS FROM THE COUNTY COURTHOUSE. (FB-PD&M) (Order No. 2009O9042)**
The Change Order is as follows:
- (S) **CONSIDERATION AND APPROVAL OF RENEWAL AGREEMENT WITH THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 TO PROVIDE ADMINISTRATIVE SERVICES THROUGH THE CAMERON COUNTY PROGRAM DEVELOPMENT AND MANAGEMENT DEPARTMENT. (FB-PD&M) (Contract No. 2009C09317)**
The Contract is as follows:
- (T) **CONSIDERATION AND APPROVAL OF NEW INDEPENDENT PROCEDURE FOR COPIER STANDARDS PROGRAM. (MF-PURCHASING)**
The Documentation is as follows:
- (U) **CONSIDERATION AND AUTHORIZATION TO AWARD BIDS/RFP'S/RFQ'S FOR THE FOLLOWING: (MF-PURCHASING)**
a. **AIR CONDITIONER PARTS, SUPPLIES & REFRIGERANT – ANNUAL BID #1998 (CAT. A – PRIMARY: INSCO //BACK-UP CARRIER)**
The Tabulation is as follows:
- (V) **CONSIDERATION AND AUTHORIZATION TO AWARD BIDS/RFP'S/RFQ'S FOR THE FOLLOWING: (MF-PURCHASING)**
a. **MASTER GRAPHIC CONTROL PANEL SYSTEM (JUVENILE DETENTION CENTER) – RFP #090804 (MASTER CONTROL)**
The Documentation is as follows:
- (W) **CONSIDERATION AND AUTHORIZATION TO RENEW THE FOLLOWING BIDS/RFP/RFQ FOR ONE (1) ADDITIONAL YEAR: (MF-PURCHASING)**
a. **BUILDING SUPPLIES – PAINT, VARNISH, STAIN – ANNUAL BID # 2008 (KWAL PAINT & PITTSBURGH PAINTS)**
The Tabulation is as follows:
- (X) **CONSIDERATION AND AUTHORIZATION TO ADVERTISE FOR THE FOLLOWING BIDS/RFP'S/RFQ'S: (MF-PURCHASING)**
a. **INDIRECT COST RATE STUDY (HEALTH DEPT. & DETENTION FACILITIES) – ANNUAL RFP #090806 AND APPROVAL OF RFP DRAFT.**
The Documentation is as follows:
- (Y) **CONSIDERATION AND APPROVAL TO ACCEPT GRANT AWARD FROM OPERATION BORDER EAGLE FROM THE U.S. OFFICE OF JUSTICE PROGRAM. (OL-SHERIFF) (Contract No. 2009C09318)**
The Documentation is as follows:
- (Z) **CONSIDERATION AND POSSIBLE APPROVAL OF SERVICE AGREEMENT WITH QUESTMARK INFORMATION MANAGEMENT, INC. FOR THE PRINTING AND MAILING OF TAX STATEMENTS AS AWARDED BY COMMISSIONERS' COURT ON AUGUST 6, 2009. (TY-TAX ASSESSOR) (Contract No. 2009C09319)**
The Contract is as follows:
- (AA) **CONSIDERATION AND AUTHORIZATION TO ALLOW COMPASS BANK TO RELEASE SECURITIES HELD BY THE FEDERAL RESERVE BANK ON THE COUNTY'S BEHALF. (DAB-TREASURER)**
The Documentation is as follows:

- (BB) DISTRICT ATTORNEY STAFF (4): COMMANDER LUIS CARLOS DE LEON, JUAN MIJARES, FOSTER WATKINS, AND RICARDO BARRERA TO TRAVEL TO CORPUS CHRISTI, TEXAS, ON 9/15 TO 9/17/09, TO ATTEND THE SOUTH TEXAS HIDTA QUARTERLY INTELLIGENCE MEETING AND TRAINING.
The Documentation is as follows:**
- (CC) DISTRICT CLERK TO TRAVEL TO KERRVILLE, TEXAS ON 8/31 TO 9/3/09, TO ATTEND THE TEXAS DISTRICT COURT ALLIANCE "CLERKS COLLEGE" ANNUAL WORKSHOP".
The Documentation is as follows:**
- (DD) DIVERT COURT STAFF (4): JUDGE NELSON, ATTORNEY HECTOR GARZA, CESAR MENDEZ, AND BLANCA CASTANEDA TO TRAVEL TO LUBBOCK, TEXAS, ON 9/23 TO 9/26/09, TO ATTEND THE TADCP ANNUAL TRAINING CONFERENCE.
The Documentation is as follows:**
- (EE) HEALTH DEPARTMENT STAFF (1): LETY MONTIEL TO TRAVEL TO SAN ANTONIO, TEXAS, ON 9/9 TO 9/11/09, TO ATTEND THE INAUGURAL SALUD AMERICA SCIENTIFIC SUMMIT.
The Documentation is as follows:**
- (FF) HEALTH DEPARTMENT STAFF (2): SYLVIA RODRIGUEZ AND CYNTHIA GALINDO, TO TRAVEL TO SAN ANTONIO, TEXAS, ON 9/11/09, TO ATTEND THE HEARTLAND NATIONAL TB CENTER SKILLS FOR THE TB CONTACT INVESTIGATOR.
The Documentation is as follows:**
- (GG) HEALTH DEPARTMENT STAFF (4): IRMA INFANTE, KLEIN TREVINO, GUADALUPE HEREBIA, AND LUIS GARCIA TO TRAVEL TO SAN ANTONIO, TEXAS, ON 9/16 TO 9/18/09, TO ATTEND THE CHANGING FACE OF STD'S, HIV & TB CONFERENCE.
The Documentation is as follows:**
- (HH) SHERIFF LUCIO, CAPTAIN LEINART, CHIEF DEPUTY REYNA, AND NORMA HAWKINS TO TRAVEL TO WINTERHAVEN, CALIFORNIA ON 9/21 TO 9/24/09, TO ATTEND THE SOUTHWESTERN BORDER SHERIFF'S COALITION. (TABLED)**
- (II) CONSIDERATION AND APPROVAL OF FUNDING AGREEMENT FOR BORDER COLONIA ACCESS PROGRAM BETWEEN CAMERON COUNTY AND THE TEXAS DEPARTMENT OF TRANSPORTATION. (PSJ-ADMINISTRATOR) (Contract No. 2009C09320)
The Contract is as follows:**

- (A) **CONSIDERATION AND APPROVAL OF CONTRACT BETWEEN CAMERON COUNTY AND ALEJANDRO J. GARCIA. (PSJ-ADMINISTRATOR) (Contract No. 2009C09311)**
The Contract is as follows:

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4. (EH-CCDoT)
The Documentation is as follows:**

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The Resolution is as follows:**

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The Contract is as follows:

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The Documentation is as follows:**

- (II) CONSIDERATION AND APPROVAL OF FUNDING AGREEMENT FOR BORDER COLONIA ACCESS PROGRAM BETWEEN CAMERON COUNTY AND THE TEXAS DEPARTMENT OF TRANSPORTATION. (PSJ-ADMINISTRATOR) (Contract No. 2009C09320)**
The Contract is as follows:

(5) CONSENT ITEMS.

(B) CONSIDERATION AND AUTHORIZATION TO APPROVE THE MASTER LICENSE AGREEMENT, SOFTWARE SCHEDULE AND SUPPORT AGREEMENT, AND THE STATEMENT OF WORK FOR THE ELECTRONIC AGENDA BY MANATRON, INC. (RL-ADMINISTRATIVE SERVICES) (Contract No. 2009C09312)

Mr. Robert L. Lopez, Director of Administrative Services, informed the Court that there is a change to Section 18.6 of the Master Agreement such that the Statute of Limitations should be changed from (2) to (4) years.

Commissioner Tamayo motioned to approve the Master License Agreement, Software Schedule and Support Agreement, and the Statement of Work for the Electronic Agenda by Manatron, Inc. pending the change to the Master Agreement as reported.

The motion was seconded by Commissioner Benavides and carried unanimously.

The Contract is as follows:

(I) CONSIDERATION AND APPROVAL OF RENEWAL AGREEMENT WITH THE CAMERON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 TO PROVIDE FIRE MARSHALL SERVICES THROUGH THE CAMERON COUNTY EMERGENCY MANAGEMENT DEPARTMENT. (JC-EMERGENCY MANAGEMENT) (Contract No. 2009C09313)

Commissioner Tamayo inquired as to where the funds received from the Cameron County Emergency Services District No. 1 are budgeted.

Mr. Xavier Villarreal, Auditor's Office, replied that the funds are budgeted as a "revenue" within the Emergency Management Budget.

Commissioner Tamayo motioned to approve the Renewal Agreement with the Cameron County Emergency Services District No. 1 to provide Fire Marshall Services through the Cameron County Emergency Management Department.

The motion was seconded by Commissioner Wood and carried unanimously.

The Contract is as follows:

ACTION ITEMS

(6) ACTION ITEMS.

**(A) BUDGET AMENDMENTS, LINE ITEM TRANSFERS
AND/OR SALARY SCHEDULES.**

Upon motion by Commissioner Benavides, seconded by Commissioner Tamayo and carried unanimously, the Budget Amendments, Line Item Transfers and/or Salary Schedules were approved.

The Budget Amendments, Line Item Transfers and/or Salary Schedules are as follows:

(B) APPROVAL OF CLAIMS.

Ms. Martha Galarza, County Auditor, presented the list of Claims for approval and asked that two additional Claims be approved for the following: Caremark, in the amount of \$57,895.84, and Blue Cross Blue Shield, in the amount of \$68,317.37.

Commissioner Benavides motioned to approve the Claims.

The motion was seconded by Commissioner Garza and carried as follows:

AYE: Commissioner Benavides, Commissioner Wood, Commissioner Garza and Commissioner Tamayo

NAY: None

ABSTAIN: Judge Cascos as to Warrant No. 00225137, made payable to Harlingen Waterworks System, Warrant No. 00225146, made payable to Laguna Madre Water District, and Warrant No. 00225158, made payable to Public Utilities Board.

The Claims and Affidavits are as follows:

**(C) APPROVAL OF MINUTES FOR:
AUGUST 6, 2009 – SPECIAL MEETING
AUGUST 6, 2009 – REGULAR MEETING
AUGUST 13, 2009 – SPECIAL MEETING
AUGUST 20, 2009 – REGULAR MEETING**

Commissioner Tamayo motioned to approve the Minutes for the August 6, 2009-Special Meeting, August 6, 2009-Regular Meeting, August 13, 2009-Special Meeting and the August 20, 2009-Regular Meeting.

The motion was seconded by Commissioner Wood and carried unanimously.

(D) CONSIDERATION AND ACTION FOR THE BROWNSVILLE URBAN SYSTEM'S REPORT ON FISCAL YEAR 2009 PUBLIC TRANSPORTATION SERVICES TO CAMERON COUNTY AND AUTHORIZATION FOR CONTINUED FUNDING FOR FISCAL YEAR 2010. (NHZ-CITY OF BROWNSVILLE)

Judge Cascos asked that this item be tabled as the City of Brownsville is not present.

Commissioner Garza motioned to TABLE this item.

The motion was seconded by Commissioner Tamayo and carried unanimously.

Commissioner Wood noted that the representatives from the City of Brownsville have just arrived in the Courtroom.

Commissioner Garza withdrew his motion to TABLE the item.

Commissioner Tamayo withdrew her second.

Ms. Norma H. Zamora, City of Brownsville BUS Director, explained the areas served for each of the bus routes funded by the Job Access and Reverse Commute (JARC) Program. She requested that the funding match from Cameron County for the JARC Program be increased from \$88,981 to \$105,321 for Fiscal Year 2010.

Commissioner Garza noted that this upcoming Budget has been difficult to balance and funds are limited.

Commissioner Tamayo encouraged Ms. Zamora to review other options to cover the requested match increase.

Judge Cascos recommended increasing bus fare rates in order to finance the funding shortages for the JARC Program.

Commissioner Garza motioned to acknowledge the Report and to keep the County's funding match for the Job Access and Reverse Commute Program for Fiscal Year 2010 at the amount budgeted of \$89,000.00.

The motion was seconded by Commissioner Tamayo and carried unanimously.

Judge Cascos instructed Ms. Zamora to continue looking for additional funding methods to cover the funding shortages.

The Documentation is as follows:

(E) CONSIDERATION AND AUTHORIZATION TO SET A FILING FEE NOT TO EXCEED \$10.00 PURSUANT TO SECTION 51.708 AND SECTION 101.06117 OF THE TEXAS GOVERNMENT CODE TO FUND THE PRESERVATION OF COURT RECORDS IN THE CAMERON COUNTY DISTRICT CLERK'S OFFICE. (AdelaG-DISTRICT CLERK)

Commissioner Benavides motioned to approve authorization to set a filing fee not to exceed \$10.00 pursuant to Section 51.708 and Section 101.06117 of the Texas Government Code to fund the preservation of Court Records in the Cameron County District Clerk's Office.

The motion was seconded by Commissioner Garza and carried unanimously.

The Documentation is as follows:

**(F) CONSIDERATION AND APPROVAL OF PERSONNEL POLICY
CHANGES ON SECTION 9.09 REASON FOR LEAVE OF ABSENCE.
(MV-HUMAN RESOURCES)**

Commissioner Tamayo motioned to approve the Personnel Policy changes on Section 9.09 Reason for Leave of Absence.

The motion was seconded by Commissioner Garza and carried unanimously.

The Documentation is as follows:

(G) CONSIDERATION AND POSSIBLE ACTION REGARDING REIMBURSEMENTS FROM FEMA. (PSJ-ADMINISTRATOR)

Mr. Robert L. Lopez, Director of Administrative Services, informed the Court that he submitted Category A and B audit requests on January 21, 2009 and has since had several conversations with representatives from the Governor's Division of Emergency Management to follow up on the status of the request.

Commissioner Wood motioned to acknowledge the Report regarding the reimbursements from FEMA.

The motion was seconded by Commissioner Garza and carried unanimously.

There being no further business to come before the Court, upon motion by Commissioner Wood, seconded by Commissioner Tamayo and carried unanimously, the meeting was **ADJOURNED** at 5:04 P.M.

APPROVED this 8th day of **October 2009**

CARLOS H. CASCOS, CPA
COUNTY JUDGE

ATTEST:

JOE G. RIVERA,
COUNTY CLERK AND EX-OFFICIO CLERK
OF THE COMMISSIONERS' COURT OF
CAMERON COUNTY, TEXAS