



# CAMERON COUNTY PURCHASING

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**ADDENDUM # 3 - PAGE 1 of 5**

**Date out : 3 - 7 - 14**

**RFP # 140202**

**RFP TITLE: ELECTRONIC HEALTH RECORDS SOFTWARE SYSTEM (JAIL/ JUVENILE PROB)**

**DEADLINE: MARCH 25 2014**

*(IN ORDER TO AVOID DISQUALIFICATION – ALL ADDENDUMS MUST BE SIGNED AND RETURNED BY DEADLINE AND INCLUDED IN THE SEALED BID PACKAGE SUBMITTED)*

## **QUESTIONS & ANSWERS – BATCH 1 - to RFP # 140202**

1. Can we attend the bidders conference via the telephone?

Concerning the pre bid meeting set for March 7 - this meeting is not mandatory. As you will note on page 1 of RFP questions for the pre-bid meeting will be submitted 3 days prior to the meeting and will be answered at meeting. All questions and answers will be posted on the County's web site as an addendum. You will be able to view all on site.

There will be allowance for a second round of questions as noted in the RFP and you will be able to submit follow-up questions. These will be posted on web as addendum as well. In speaking with Infirmery and Health Depts. if you would like to schedule a visit of locations you may schedule this with the contact individuals as noted in the RFP.

We do have phone connection in the meeting room however in the past - due to the size of the room and acoustics - we do not recommend this due to distortions and poor reception at your end.

2. If we elect to respond to both RFPs and submit the Alternate Combined Proposal Pricing Sheet along with the standard Itemized Description and Cost Sheet, can the County still select a vendor who responds to both RFPs as an awardee to one of the RFPs? And if they plan on possibly selecting a vendor for one of the facilities even if they submitted a cost proposal for both RFPs, I would assume that the price in the Itemized Description and Cost Sheet will prevail over the discounted price offered on the Combined Proposal Pricing Sheet.

**Addendum # 1 has been released which deletes the alternate combo section.**

This would allow proposers to submit on either RFP or they can also submit both RFP's with pricing specific to each RFP as requested/submitted. Combo pricing will not be requested as part of the RFP for submittal.

Addendums should be retrieved at the following link in th Addendum column:

[http://www.co.cameron.tx.us/purchasing/specs\\_notices.htm](http://www.co.cameron.tx.us/purchasing/specs_notices.htm)

3. If a vendor only submits for one RFP (Health Department and not the jail), will they be disqualified or have a lesser chance to win the RFP when both the jail and Health department bid points are combined?

**see answer to Q # 2**

4. Please confirm this is a cloud request?

**Yes - this will be vendor hosted.**

5. We are interested to know the number of providers/physicians or mid-levels?

**Jail 2 providers**

**Juvenile 2 providers and 4 users**

6. Does the County seek a web-based secure system or a Windows based PC type system?

**We are looking for a web based system - vendor hosted.**

7. How many providers are included in each RFP for EMR? Providers being Doctors, NP's, PA's, billing providers?

**2 each**

8. You reference EMR, but I think you are actually asking for a PM/EMR combined? Could you clarify?

**In comparison for similar RFP's for related services it was specified as EMR - please let us know your definition of PM.**

9. Does DHS-DDD require a single database or multiple databases?

**JR - That is up to the programming team. If multiple departments are going to use the same software solution they should have separate databases.**

10. Can you please provide a Word version of the RFP?

**YES – upon request**

11. Within Part VIII Form Contract, it asks to submit form contract as part of RFP response. Is there a separate form required as part of this section apart from those listed in the following bullet (ATTACHMENTS: B, C, D, E, F, G, H **(Section 10)**)? Please refer to RFP excerpt below.

PART VIII FORM CONTRACT

- Submit form contract as part of RFP response.
- ATTACHMENTS: B, C, D, E, F, G, H **(Section 10)**

**If you have a Draft of your standard Form Contract for the County's review please insert it along with the specified attachments.**

12. The RFP has conflicting requirements regarding Microsoft. On page 36 of the RFP, Requirement 13 states that the **EHR must be able to take information medical staff enters and merge that information into our required Word and Excel Documents that we send offsite to other facilities, hospitals, etc.**

On page 48 there are two requirements towards the top of the page that ask whether **information on reports can be exported to Word and Excel**. Further down on the same page, there is an entire section of the checklist pertaining to Microsoft Office requirements.

However, on page 50, Requirement 14 states that the **System must not be required to interact with Microsoft Word, Excel or other products to create reports, patient charts, or forms.**

Can you please confirm whether you want the system to integrate with Microsoft?

**JR - Yes it needs to integrate with Microsoft Office.**

13. General – Where can the Contract Form be located?

**See answer to Q # 11 above**

14. Page 13 – Are all demonstrations (if needed) scheduled to take place on April 2, 2014 or is this an approximate date which will be discussed between the DOC and bidders?

**This is an approximate date**

15. Page 13 – To Confirm, bidders are to supply the server hardware requirements. Are we to price out the hardware costs as well? Are these hardware costs to be included in the total price which the bidders are to be scored against?

**JR – Please provide your specifications, the County will decide if the purchase will be from the vendor or an Inter Local Agreement.**

16. Page 21 - there are two (2) Part III's (Response to Contract Terms and Conditions and Proposal). Is Proposal supposed to be Part IV, and then proceed sequentially for the following Parts?

**Part III A – Response to Contract Terms and Conditions**

**Part III B – Proposal**

17. Page 21 – To Confirm, the technical and cost proposal are to be combined within one comprehensive document? In other words, we are not instructed to submit the cost proposal in a separate, sealed envelope?

**Yes to be combined in one comprehensive document**

18. Page 21 (Part II) – The RFP states, “Offeror shall provide a full response to the items in Section 4 : Offeror Description and Experience of the RFP, to be considered for selection.” To Confirm, items in Section 4 are to be placed within Part II?

**Yes**

19. Page 25 – Pertaining to the staffing matrix, 1 Full Time Medical Doctor and 1 Full Time Psychiatrist is listed as covering all facilities. To confirm, these two full time individuals cover all four facilities? Or are there two full time at each of the four facilities totaling 8 full time?

**2 providers total for all 4 facilities**

20. Are dental services conducted offsite?

**Yes**

21. Page 26 – The DOC cites 44 total users for the adult facilities. Can the DOC provide an approximate number of the maximum number of users who would be logged on to the system at one single moment? Assuming that the 44 total users are across three shifts, the total concurrent users may be approximately 10-15.

**About 10 users at one single moment.**

22. Page 26 – The DOC cites 6 total users for the adult facilities. Can the DOC provide an approximate number of the maximum number of users who would be logged on to the system at one single moment? Assuming that the 6 total users are across three shifts, the total concurrent users may be approximately 2-3.

**About 3 per facility about 10 total for all facilities**

23. Page 26 – Since the DOC does not have any onsite IT personnel at either facilities, is the DOC looking to have the vendor provide ongoing database administration and maintenance services, or just provide call-center support?

**Yes, both**

24. Page 28 – Does the DOC require interface with commissary?

**NO**

25. Page 34 – To confirm, the DOC is seeking an ONC-ATCB 2014 Complete EHR solution which must be certified as such by the submission date.

**Cameron County will require the awarded bidders program to be compliant with all state, federal and HIPPA laws.**

26. Page 77 – The vendor cost summary is to contain the total cost of all five years for each respective category?

**Yes**

27. Page 83 – If the vendor is not a Texas based organization, is the Cameron County Acct #'s for Real Estate and Personal Property to be filled out?

**If the vendor has property in Cameron County YES**

28. Has the DOC conducted any demonstrations by an EHR vendor prior to the publishing of this RFP? If so, whom?

**NO**

29. Does the DOC also desire interfaces to be provided for Lab, Radiology or any Hospital?

**~~NO~~ - YES corrected to YES at pre bid meeting and also to include Pharmacy.**

30. General - Has Cameron County approved funding for the procurement of this EHR for 2014?

**NO**

31. General - If the vendor is not committed to a Money Back Guarantee should they remove themselves from the process?

**Money Back Guarantee is now deleted and not included.**

32. General - Can you elaborate on your expectations of the MBG? What does that entail?

**Money Back Guarantee is now deleted and not included.**

33. Can you provide a budget range for this project ?

**NO**

Company Name \_\_\_\_\_ Phone # \_\_\_\_\_  
Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

**Must include and return with RFP package**