

Cameron County Commissioner's Court
Agenda Request Form

C - T

No. _____

Date: April 17, 2013 Meeting Date Request May 09, 2013

Deadline for Action: _____ Contact Person: Lety Lopez, DTR, WIC Director
Cameron County

Department: Department of Health and Human Services Phone: (956) 247-3672 Fax: (956) 361-4699

Dept. Health/Official Signature: _____

Yvette Salinas
Yvette Salinas, Health Administrator

Caption:

Consideration and authorization to award bid #130201 to B.G.S. Naraindas, Inc. for WIC Office Space lease to the Cameron County Department of Health and Human Services WIC Program.

Background: (Briefly summarize your request, if needed use separate sheet(s) or attach supporting documentation)

This is a contract: Bids were solicited as per Department of State Health Services (DSHS) WIC Policy No. AC: 12.0 in The Brownsville Herald for two consecutive Sundays. We are awarding this vendor as it was the only bid received.

Contract Period: July 1st 2013 to June 30th 2016
Landlord: B.G.S. Naraindas
Location: 1225 N. Expressway Suite #2D, Brownsville, Texas 78520
Number of Clients currently serving: 5,004/monthly
Rent Fee: \$3,675
Funding Source: WIC Grant
Square Footage: 3,000 square feet

I am recommending the approval of this agenda item contents: *Lety Lopez for*
Lety Lopez, DTR, WIC Director

ok cht 5/9/13

See attached: Contract (3 pgs)
DSHS WIC Policy AC:12.0 (2 pgs)

Please initial or place a check mark: on file on file
Reviewed or approved by: County Judge _____ Auditor _____ Legal _____ Health Administrator *Y*
Assistant Health Administrator *Y* WIC Director *Y* Health Budget *Y* Purchasing *Y* Contracts *Y*

Fiscal Date
Dept./Fund No 320-6303 Expended 11,025.00 Funds/Staffing Budgeted: X Yes ___ No
Account Code: 6068 Impact on Future Budget: X Yes ___ No

Comments:
For any questions, contact Lety Lopez at (956) 247-3672.

Action taken by Commissioners' Court:
Approved ___ Tabled ___ Denied ___ Motion made by ___ Seconded ___ Vote: _____