



# CAMERON COUNTY PURCHASING

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**QUESTIONS & ANSWERS BATCH # 1 - PAGE 1 of 9**

## COLLECTION OF DELINQUENT FINES AND COURT COSTS (J.P's)

**RFP# 1300**

**DEADLINE: JANUARY 8, 2013**

1 What is the date by which you will answer these questions? **as answers are received from staff**

2 Why is the contract out to bid at this time? **at Direction of Commissioners Court**

3 When is the anticipated contract start date? **September 1**

4 To how many vendors are you seeking to award a contract? **1**

5 Who are the incumbents, and how long have the incumbents been providing the requested services?

**LINEBARGER GOGGAN BLAIR & SAMPSON, LLP - for all other JP's 7 + years**

**GHS Solutions – NET DATA - for 2 JP's 5 + years**

6 Has the current contract gone full term? **yes**

7 Have all options to extend the current contract been exercised? **yes**

8 What collection attempts are performed or will be performed internally prior to placement?

**Attempts may be made by court staff and County Clerk JP collections**

9 What is the total dollar value of accounts available for placement now by category, including any backlog?

**Estimated outstanding amount for traffic cases as of 05-18-2012 is \$22,081,179.08**

10 What is the total number of accounts available for placement now by category, including any backlog?

**Estimated outstanding count for traffic cases as of 05-18-2012 is 88,969**

11 What is the average balance of accounts by category? **\$248.19 (criminal traffic cases only)**

**QUESTIONS & ANSWERS – BATCH 1 - PAGE 2 OF 9**

12 What current contingency fees or other fees are currently being billed by any incumbent(s), by category?

**Graves = 30% of fees and fines owed by defendant. The 30% is added to the amount owed by a defendant that is more than 60 days past due pursuant to Vernon's ann c.c.p., art. 103.0031 (per ghs contract).**

**Linebarger = 30% contingent fee of the total amounts actually collected by the County on those accounts that are referred to FIRM by the COUNTY for collection. This contingent fee will not be calculated upon any legislative reimbursement fee that COUNTY may authorize and submit for collections. For any accounts referred to the FIRM upon which the legislative collection fee (as authorized by CCP 103.0031) does not apply, the COUNTY agrees to pay to FIRM a fifteen-percent (15%) contingent fee of the total amounts actually collected by the COUNTY on those accounts. All compensation shall become the property of FIRM at the time of payment.**

13 What is the average age of accounts at placement (at time of award and/or on a going-forward basis), by category?

**Accounts (criminal) go into placement on average of 61-90 days. Average case age for \$22,081,179.08 is 3.30**

14 What estimated or actual dollars were paid last year, last month, or last quarter to any incumbent(s)?

**April 2012 payments to Linebarger = \$30,698.43**

**April 2012 payments to Graves = \$11,695.03**

15 What is the monthly or quarterly number of accounts expected to be placed with the vendor(s) by category ?

**pending – QQ JP's**

16 What is the monthly or quarterly dollar value of accounts expected to be placed with the vendor(s) by category ?

**pending – QQ JP's**

17 What has been the historical rate of return or liquidation rate provided by any incumbent(s), and/or what is anticipated or expected as a result of this procurement?

**pending – QQ JP's**

18 If applicable, will accounts held by any incumbent(s) or any backlog be moved to any new vendor(s) as a one-time placement at contract start up?

**pending – QQ JP's**

**QUESTIONS & ANSWERS – BATCH 1 - PAGE 3 OF 9**

19. Are the accounts currently, or in the past, been assigned to a private collection firm? If so: **yes**

(a) When does (did) the current contract expire? **they are currently month to month**

(b) What is (was) the complete name of the current (past) collection firm?

**LINEBARGER GOGGAN BLAIR & SAMPSON, LLP - for all other JP's**  
**GHS Solutions – NET DATA - for 2 JP's**

(c) Has Cameron County been satisfied (or dissatisfied) with the past performance?

**pending – QQ JP's**

(d) Will the winning bidder have access to the previous collection efforts made either by any outside firm or by Cameron County as to delinquent accounts to be placed with a new vendor?

**The winning bidder will have access to the information that is in the possession of the County.**

(e) How was the previous collection firm paid and at what rate?

**Graves = 30% of fees and fines owed by defendant. The 30% is added to the amount owed by a defendant that is more than 60 days past due pursuant to Vernon's ann c.c.p., art. 103.0031 (per ghs contract).**

**Linebarger = 30% contingent fee of the total amounts actually collected by the County on those accounts that are referred to FIRM by the COUNTY for collection. This contingent fee will not be calculated upon any legislative reimbursement fee that COUNTY may authorize and submit for collections. For any accounts referred to the FIRM upon which the legislative collection fee (as authorized by CCP 103.0031) does not apply, the COUNTY agrees to pay to FIRM a fifteen-percent (15%) contingent fee of the total amounts actually collected by the COUNTY on those accounts. All compensation shall become the property of FIRM at the time of payment.**

(f) Do any of the accounts already have judgments in place related to any previous collection work?

**pending – QQ JP's**

20 What is the estimated number of delinquent accounts and the dollar amount of those accounts that would be placed for collection initially and then annually?

**Estimated outstanding amount for traffic cases as of 05-18-2012 is \$ 22,081,179.08.**

**Estimated outstanding count for traffic cases as of 05-18-2012 is 88,969**

QUESTIONS & ANSWERS – BATCH 1 - PAGE 4 OF 9

21. What is Cameron County criteria for determining which accounts are placed for collection and which are kept by Cameron County?

**pending – QQ JP's**

22. Would a firm that submits a proposal be considered for an award if it does not yet have ten (10) Texas court clients but has extensive experience in other states in court collections including the ability to transfer data automatically between computers?

**see Addendum # 2**

23. What is the statute of limitations on each of the debt types listed in the RFP?

**pending – QQ JP's**

24. Do you have a current vendor? If so , please provide:

Name **Linebarger**

Current fee charged

Recovery rate **unknown**

Amount of commission paid in the last 12 months or calendar year:

**\$359,360.62 for May 2011 thru Apr 2012**

25. Do you have a current vendor? If so , please provide:

Name **Graves Humphries**

Current fee charged **Graves = 30% of fees and fines owed by defendant. The 30% is added to the amount owed by a defendant that is more than 60 days past due pursuant to Vernon's ann c.c.p., art. 103.0031 (per ghs contract).**

Recovery rate: **unknown**

Amount of commission paid in the last 12 months or calendar year: **\$211,869.91**

26. Please provide the following information regarding the backlog and future flow of cases: **backlog as of 05-18-2012**

Number of cases **88,969**

Dollar amount **\$22,081,179.08**

Average age **3.30**

Average dollar amount **\$248.19**

27. Section II states the average fines/costs for each alias warrant is \$54. Is this the only dollar amount that the vendor will be eligible for commission? **Texas Code of criminal procedures art. 103.0031 describes what the collection agency is able to charge a commission on.**

28. What is the anticipated start date of the contract?

**September 1**

29. Will multiple awards be made under the RFP?

**we anticipate making 1 award on this RFP**

30. How many citations result in delinquency and assignment for collection each calendar year? Are there any penalties assessed on a post-judgment case that would increase the total account balance outside of the add-on collection fee?

**pending – QQ JP's**

31. Does the County only use the Odyssey software? Can you please provide the most recent monthly Odyssey report for each court? Are there any other software vendors? If so, who and what court do they work with?

**The JP's are currently using EZ-Justice from Hamer Enterprizes and NetData from NetData Corp. They are currently working toward implementation of the Odyssey System from Tyler Technologies. Our go live date is currently scheduled for January 28, 2013.**

**There are no monthly Odyssey reports ( go live date Jan 28, 2013).**

**NO - there are no other software vendors**

**see Addendum Column – JP Reports**

32. Is there one or more current contract vendor for the JP courts? **yes**

A. What is the fee charged by the current vendor(s) for all unadjudicated cases prior to June 18, 2003 ?

**pending – QQ JP's**

B. What is the total amount of money paid to the vendor(s) each month from January 2011 – May 2012 ?

**NET DATA: \$309,836.74 JAN 2011 THRU APR 2012**

**LINEBARGER: \$ 479,993.53 JAN 2011 THRU APR 2012**

C. Will accounts held by the incumbent and/or any backlog be moved to the vendor(s) receiving award under this RFP as a onetime placement at contract start up? What is the current backlog history by year in terms of number of accounts and current value?

**CASE COUNT AT 05-18-2012 IS 88,969**

**VALUE = \$22,081,179.08**

<b>Year</b>	<b>Total Fines</b>	<b>Total Fees</b>	<b>Balance due</b>
2012	833,463.60	995,713.23	1,829,176.83
2011	1,554,786.75	2,152,086.65	3,706,873.40
2010	1,380,475.27	1,885,211.27	3,265,686.54
2009	1,389,735.45	2,090,722.50	3,480,457.95
2008	1,239,845.65	1,765,890.72	3,005,736.37
2007	1,281,731.30	1,788,440.30	3,070,171.60
2006	1,029,389.41	1,521,642.74	2,551,032.15
2005	434,512.97	572,641.59	1,007,154.56
2004	28,822.75	46,751.45	75,574.20
2003	22,095.75	30,002.70	52,098.45
2002	11,596.00	11,894.35	23,490.35
2001	4,120.00	3,460.78	7,580.78
2000	1,094.75	1,558.25	2,653.00
1999	1,046.00	797.25	1,843.25
1998	48.00	85.00	133.00
1997	266.00	181.40	447.40
1996	280.75	271.00	551.75
1995	380.00	137.50	517.50
	<b>9,213,690.40</b>	<b>12,867,488.68</b>	<b>22,081,179.08</b>

<b>Year</b>	<b># of cases</b>
1995	2.00
1996	4.00
1997	4.00
1998	1.00
1999	9.00
2000	15.00
2001	41.00
2002	116.00
2003	231.00
2004	297.00
2005	4,277.00
2006	9,877.00
2007	11,965.00
2008	11,658.00
2009	14,151.00
2010	12,892.00
2011	14,813.00
2012	8,616.00
	<b>88,969.00</b>

**QUESTIONS & ANSWERS – BATCH 1 - PAGE 7 OF 9**

D. What was the incumbent's recovery percentage over the term of the contract? If available, please provide historical information on the rate of return, liquidation rate and/or collection recovery percentages provided by the incumbent?

**pending – QQ JP's**

E. Can you provide all quarterly and/or annual reports by the current vendor(s) from the period of January 2011 – May 2012?

**pending – QQ JP's**

F. Does the current vendor process payments for the Court or direct payments to the Court?

**PAYMENTS DIRECTED TO COURT**

G. Please provide copies of existing contracts with your current vendor(s).

**web Links:**

[http://www.co.cameron.tx.us/purchasing/notices/1300\\_ContractLinebarger.pdf](http://www.co.cameron.tx.us/purchasing/notices/1300_ContractLinebarger.pdf)

[http://www.co.cameron.tx.us/purchasing/notices/1300\\_ContractGHS.pdf](http://www.co.cameron.tx.us/purchasing/notices/1300_ContractGHS.pdf)

33. To what extent, if any, will the location of the proposer's call center and/or corporate headquarters be considered in determining award of this contract?

**location of the proposer's call center and/or corporate headquarters will be considered as part of the collection procedures scoring category**

34. Does the County participate in the State of Texas Annual Warrant Round-Up?

**pending – QQ JP's**

35. Do you have a Scofflaw program in place and how does it currently work? Can you please provide a copy of any written materials used for the County's Scofflaw program?

**pending – QQ**

36. Will each JP(s) court participate in contracting with the vendor the County selects? If not, which JP(s) court will not participate?

**Yes**

**QUESTIONS & ANSWERS – BATCH 1 - PAGE 8 OF 9**

37. Can you provide a listing by JP(s) court of outstanding balances and number of dockets by year of offense for each year ?

	<b>JP0101</b>	<b>JP0201</b>	<b>JP0202</b>	<b>JP0301</b>	<b>JP0302</b>	<b>JP0401</b>	<b>JP0601</b>	<b>JP0701</b>	<b>MGCT</b>	<b>Grand Total</b>
<b>2012</b>	<b>322,276.00</b>	<b>296,391.30</b>	<b>284,052.50</b>	<b>334,634.10</b>	<b>122,136.93</b>	<b>67,164.00</b>	<b>93,976.40</b>	<b>308,545.60</b>	<b>-</b>	<b>1,829,176.83</b>
<b>2011</b>	<b>627,800.70</b>	<b>1,114,135.40</b>	<b>321,645.43</b>	<b>479,889.91</b>	<b>205,590.98</b>	<b>207,323.50</b>	<b>164,671.53</b>	<b>585,815.95</b>	<b>-</b>	<b>3,706,873.40</b>
<b>2010</b>	<b>526,128.10</b>	<b>786,770.80</b>	<b>591,918.73</b>	<b>469,535.00</b>	<b>190,387.31</b>	<b>160,583.00</b>	<b>142,642.90</b>	<b>397,720.70</b>	<b>-</b>	<b>3,265,686.54</b>
<b>2009</b>	<b>750,940.70</b>	<b>590,399.20</b>	<b>527,834.00</b>	<b>685,889.60</b>	<b>270,233.85</b>	<b>143,656.00</b>	<b>187,436.80</b>	<b>323,967.80</b>	<b>100.00</b>	<b>3,480,457.95</b>
<b>2008</b>	<b>799,983.60</b>	<b>400,628.10</b>	<b>642,593.52</b>	<b>423,510.90</b>	<b>204,744.55</b>	<b>73,556.70</b>	<b>151,040.20</b>	<b>309,678.80</b>	<b>-</b>	<b>3,005,736.37</b>
<b>2007</b>	<b>827,855.00</b>	<b>346,428.60</b>	<b>617,322.60</b>	<b>506,954.50</b>	<b>201,025.30</b>	<b>103,213.40</b>	<b>-</b>	<b>467,372.20</b>	<b>-</b>	<b>3,070,171.60</b>
<b>2006</b>	<b>527,786.00</b>	<b>401,303.35</b>	<b>714,975.58</b>	<b>311,621.64</b>	<b>106,189.30</b>	<b>29,466.00</b>	<b>619.00</b>	<b>458,771.28</b>	<b>300.00</b>	<b>2,551,032.15</b>
<b>2005</b>	<b>486,016.23</b>	<b>129,527.60</b>	<b>71,226.63</b>	<b>47,840.40</b>	<b>17,251.70</b>	<b>6,162.00</b>	<b>-</b>	<b>249,130.00</b>	<b>-</b>	<b>1,007,154.56</b>
<b>2004</b>	<b>-</b>	<b>-</b>	<b>12,371.80</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>63,202.40</b>	<b>-</b>	<b>75,574.20</b>
<b>2003</b>	<b>154.00</b>	<b>265.20</b>	<b>12,426.90</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>39,252.35</b>	<b>-</b>	<b>52,098.45</b>
<b>2002</b>	<b>-</b>	<b>-</b>	<b>5,981.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>17,509.35</b>	<b>-</b>	<b>23,490.35</b>
<b>2001</b>	<b>153.00</b>	<b>-</b>	<b>4,602.23</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,825.55</b>	<b>-</b>	<b>7,580.78</b>
<b>2000</b>	<b>-</b>	<b>455.00</b>	<b>235.00</b>	<b>-</b>	<b>219.00</b>	<b>-</b>	<b>-</b>	<b>1,744.00</b>	<b>-</b>	<b>2,653.00</b>
<b>1999</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,843.25</b>	<b>-</b>	<b>1,843.25</b>
<b>1998</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>133.00</b>	<b>-</b>	<b>133.00</b>
<b>1997</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>447.40</b>	<b>-</b>	<b>447.40</b>
<b>1996</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>551.75</b>	<b>-</b>	<b>551.75</b>
<b>1995</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>517.50</b>	<b>-</b>	<b>517.50</b>
	<b>4,869,093.33</b>	<b>4,066,304.55</b>	<b>3,807,185.92</b>	<b>3,259,876.05</b>	<b>1,317,778.92</b>	<b>791,124.60</b>	<b>740,386.83</b>	<b>3,229,028.88</b>	<b>400.00</b>	<b>22,081,179.08</b>



**QUESTIONS & ANSWERS – BATCH 1 - PAGE 9 OF 9**

38. I understand that the average balance of your delinquent accounts are at the average below. Can you tell me how many delinquent accounts you would be sending? Is this for 1, 2 or 3 years going back? Also, do you know what we could expect on an average monthly placement amount?

-54.00 , which does not include a warrant fee of \$50.00.

**\$54.00 represents the average fine amount actually collected by JP's.**

**Uncollected accounts as of 05-18-2012 are as follows**

**88,969 accounts totaling \$22,081,179.08 of fines and fees.**

**Timeline is from 1995 - 2012**

**Average outstanding balance of fine and fees is \$248.19**

**Average monthly placement is unknown by the Auditor's office.**