

Cameron County Commissioners' Court Agenda Request Form

No. _____

C-HH

Date: November 14, 2017 Meeting Date Request: December 12, 2017
 Deadline for Action: _____ Contact Person: Yvette Vicinaiz
 Department: Health and Human Services Phone: (956) 247-3685 Fax: (956) 361-4699
 Department Head Name: Esmeralda Guajardo Signature: _____

Caption:

Consideration and authorization to award Bid Number 171001 (subject to contract approval) to Dr. Asim Zamir, Brownsville Children's Clinic for Cameron County Department of Health and Human Services WIC Program Office Space.

approved Court Oct 12/12/17

Background: (Briefly summarize your request, if needed use separate sheet(s) or attach supporting documentation).

On October 3, 2017, the Commissioners Court approved to advertise for bids for office space rental for CCDHHS WIC Program services in the Brownsville area. Bids were solicited in accordance with Cameron County and Department of State Health Services (DSHS) WIC Policy. We are awarding this vendor as it was the only bid received.

Landlord: Dr. Asim Zamir, Brownsville Children's Clinic
 Location: 4430 E. 14th Street Suite C. Brownsville, TX 78521
 Rent Fee: \$1.00/month
 Funding Source: WIC grant funds
 Square Footage: 800 square feet

Attached: Advertisement in the Brownsville Herald, 1 page

PLEASE FILL IN ALL BLANKS WITH REQUIRED INITIALS AND FISCAL DATA INFORMATION OR PLACE N/A IF IS NOT APPLICABLE:

County Judge N/A Auditor _____ Budget _____ Legal [Signature] Human Resources N/A Purchasing [Signature]
 1295 Form N/A

Fiscal Data:
 Dept. Name: Health-WIC Grant Fund No. 320-6308 Department: Yes No _____ Amt Expended : \$ _____
 Funds Available: Yes No _____ General: Yes _____ No Impact on future budget: Yes No _____
 Grant: Yes No _____

Comments:

Action taken by Commissioners' Court
 Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____