

Cameron County Commissioners' Court Agenda Request Form

No. _____

C-X

Date: November 3, 2016 Meeting Date Request: November 15, 2016
 Deadline for Action: _____ Contact Person: Lety Lopez
 Department: Health and Human Services Phone: (956) 247-3685 Fax: (956) 361-4699
 Department Head Name: Esmeralda Guajardo Signature: _____

Caption:

Consideration and authorization to award Bid Number 160701 to Faith Realty and Development for Cameron County Department of Health and Human Services WIC Program Office Space. (Subject to contract review and approval by Commissioners' Court)

approved Com Ct 11/15/16

Background: (Briefly summarize your request, if needed use separate sheet(s) or attach supporting documentation).

NOTE: Upon approval of this item, the contract will be presented for approval at next Comm' Ct meeting. On July 12, 2016, the Commissioners' Court approved to advertise for bids for office space rental for CCDHHS WIC Program services in the Los Fresnos area. Bids were solicited in accordance with Cameron County and Department of State Health Services WIC policies. The advertisement to solicit for office space was posted in the Los Fresnos Newspaper for two consecutive dates, and it was posted at the County Courthouse. Two bids were received and a cost comparison of the two bids determined that Faith Realty and Development was the most cost effective by an estimated .25 cents per square foot.

	Bid/SqFt	Sq Ft.	Cost/Mo.	Utilities Incl.	Janitorial Incl.	Parking Spots	Actual cost/SqFt
Faith Realty	\$1.35	3000	\$4,050.00	YES	YES	85	\$1.35
NICO, LLC	\$1.04	2953	\$3,071.12	NO	NO	11	\$1.60

Attachments: Advertisement Los Fresnos Newspaper, 1page; Cost Comparison, 1 page

PLEASE FILL IN ALL BLANKS WITH REQUIRED INITIALS AND FISCAL DATA INFORMATION OR PLACE N/A IF IS NOT APPLICABLE:

County Judge N/A Auditor _____ Budget _____ Legal N/A Human Resources N/A Purchasing [Signature]
 1295 Form N/A

Fiscal Data: Dept. Name: Health-WIC Grant Fund No. 320-6307 Department: Yes No _____ Amt. Expended : \$ _____
 Funds Available: Yes No _____ General: Yes _____ No Impact on future budget: Yes No _____
 Grant: Yes No _____

Comments:

Action taken by Commissioners' Court
 Approved _____ Tabled _____ Denied _____ Motion made by _____ Seconded _____ Vote _____