



CAMERON COUNTY CIVIL SERVICE COMMISSION

EMPLOYEE APPEAL FORM TO CIVIL SERVICE COMMISSION

This form and required documentation must be filed with the Director of Human Resources/Civil Service Director within seven (7) calendar days of receipt of the Department Head's response to employee appeal.

The right to appeal an action to the Cameron County Civil Service Commission is available only in cases of (1) unpaid suspension of three or more days, (2) demotion to a position with a lower salary grade and/ or pay rate, or (3) discharge.

Action being appealed:

_____ Suspension of _____ days.

_____ Demotion

_____ Discharge

_____ a: Attached are copies of documents I will be presenting at the hearing.

_____ b: Attached is a list of employees (if any) I will be calling to testify.

_____ c: I have sent a copy of (a) and (b), above, to my Department Head.

Employee's Signature

Date

Print Name

Department

Received:

Cameron County Civil Service Director

Date

Cc: Department Head
Supervisor