



**Cameron County, Texas  
Commissioners' Court**

**1100 E. Monroe Street  
Brownsville, Texas 78520  
Office (956)544-0830 Fax (956)544-0801**

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**REGULAR MEETING**

The Cameron County Commissioners' Court will meet for a *Regular Public Meeting* on  
Tuesday, January 12, 2016 at 8:45 a.m. in the *Courtroom on the 2<sup>nd</sup> Floor*  
at the *Cameron County Courthouse, Oscar C. Dancy Building, 1100 E. Monroe Street, Brownsville, Texas*

**Pete Sepulveda, Jr.**  
**County Judge**  
(956) 544-0830

Sofia C. Benavides  
Commissioner, Pct. 1  
(956) 574-8167

David A. Garza  
Commissioner, Pct. 3  
(956) 361-8209

Alex Dominguez  
Commissioner, Pct. 2  
(956) 983-5091

Dan A. Sanchez  
Commissioner, Pct. 4  
(956) 427-8069

Questions regarding this agenda should be directed to the County Judge's Staff at (956) 544-0830. Cameron County Courthouse Accessibility Statement. This meeting is accessible to disabled persons. There are six (6) parking spaces reserved for the disabled on Monroe Street at the front entrance of the 1912 Cameron County Courthouse, Oscar C. Dancy Building. The building is accessible through the front entrance handicapped ramps and elevators.



**FILED FOR RECORD**

AT 10:44 O'CLOCK A M

**JAN 08 2016**

Sylvia Garza-Perez  
CAMERON COUNTY CLERK  
By [Signature] Deputy

## NOTICE

**COMMISSIONERS' COURT REGULAR MEETING**  
**TUESDAY, THE 12<sup>TH</sup> DAY OF JANUARY 2016 AT 8:45 A.M.**

## AGENDA

PURSUANT TO GOVERNMENT CODE SECTION 551.041, V.T.C.A., AS AMENDED, NOTICE IS HEREBY GIVEN THAT A **REGULAR PUBLIC MEETING** OF THE COMMISSIONERS' COURT OF CAMERON COUNTY, TEXAS, WILL BE HELD IN THE COMMISSIONERS' COURTROOM AT THE CAMERON COUNTY COURTHOUSE, OSCAR C. DANCY BUILDING, 1100 E. MONROE STREET, SECOND FLOOR, BROWNSVILLE, TEXAS.

### **PUBLIC COMMENTS:**

1. PUBLIC COMMENTS.

### **CONSENT ITEMS:**

2. ALL ITEMS UNDER THE CONSENT AGENDA ARE HEARD COLLECTIVELY UNLESS OPPOSITION IS PRESENTED, IN WHICH CASE THE CONTESTED ITEM WILL BE CONSIDERED, DISCUSSED, AND APPROPRIATE ACTION TAKEN SEPARATELY.
  - A. CONSIDERATION AND AUTHORIZATION TO CLOSE THE SOUTHBOUND LANES OF THE GATEWAY BRIDGE ON FEBRUARY 25, 2016 FROM 9:00 A.M. TO 12:00 NOON, ON FEBRUARY 25, 2016 FROM 2:00 P.M. TO 4:00 P.M., ON FEBRUARY 26, 2016 FROM 6:00 P.M. TO 9:00 P.M. AND ON FEBRUARY 27, 2016 FROM 11:00 A.M. TO 4:00 P.M. FOR CHARRO DAY FESTIVITIES. (DAG-COUNTY ADMINISTRATOR)
  - B. CONSIDERATION AND AUTHORIZATION TO ADVERTISE FOR THE FOLLOWING BIDS/RFP'S/RFQ'S FOR: (GEJ-ADMINISTRATIVE SERVICES)
    - a. CONSULTING SERVICES FOR THE DESIGN, IMPLEMENTATION AND EVALUATION FOR THE CAMERON COUNTY SELF-FUNDED HEALTH PLAN ADMINISTRATION, BENEFITS PLAN DESIGN AND FUNDING FOR SELF-FUNDED HEALTH PLAN, STOP LOSS, AGGREGATE STOP LOSS, PREFERRED PROVIDER ADMINISTRATIVE SERVICES, EMPLOYEE ASSISTANCE PROGRAM, CAFETERIA PLAN, DENTAL, VISION AND WORKERS' COMPENSATION – RFQ NO. 160103.

- C. CONSIDERATION AND AUTHORIZATION TO CONTRACT PENLINK FOR TRAINING SERVICES PROVIDED FOR THE SOUTH TEXAS (HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) INTELLIGENCE MEMBERS FROM JANUARY 11-14, 2016 AS A SOLE SOURCE PURCHASE. (MG-AUDITOR)
- D. CONSIDERATION AND AUTHORIZATION TO PURCHASE TRAINING EQUIPMENT FOR THE SOUTH TEXAS HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) IN THE AMOUNT OF \$26,657.60 FROM CDW-G UNDER CONTRACT TCPN R5106. (MG-AUDITOR)
- E. CONSIDERATION AND AUTHORIZATION OF TIME EXTENSION FROM FEBRUARY 27, 2016 TO FEBRUARY 27, 2019 FOR PROVIDING SEWER FACILITIES (SEPTIC SYSTEMS) FOR VILLA DE RAMOS SUBDIVISION, PCT. 4. (CAS-CCDoT ENG)
- F. CONSIDERATION AND AUTHORIZATION TO ISSUE A KYOCERA DURA FORCE CELL PHONE NO. 956-459-4371 TO THE TELECOM TECHNICIAN COMPUTER CENTER/INFORMATION TECHNOLOGY DEPARTMENT. (JS-COMPUTER CENTER)
- G. CONSIDERATION AND APPROVAL OF THE DECEMBER 2015 MONTHLY FINANCIAL REPORT. (RC-CONSTABLE PCT. 3)
- H. CONSIDERATION AND APPROVAL OF THE NOVEMBER 2015 MONTHLY FINANCIAL REPORT. (CRD-CONSTABLE PCT. 5)
- I. CONSIDERATION AND ACKNOWLEDGEMENT OF CAMERON COUNTY ELECTIONS AND VOTER REGISTRATION OFFICE ALLOWING THE ADOPTION OF ONLINE TRAINING AND ON SITE TESTING PURSUANT TO SENATE BILL 142. (RG-ELECTIONS)
- J. CONSIDERATION AND APPROVAL OF CONTRACT BETWEEN CAMERON COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES AND THE TEXAS DEPARTMENT OF STATE HEALTH SERVICES TO PROVIDE TUBERCULOSIS PREVENTION AND CONTROL SERVICES WITHIN CAMERON COUNTY THRU TB/PC-FEDERAL FUNDS. (EG-HEALTH AND HUMAN SERVICES)
- K. CONSIDERATION AND POSSIBLE AUTHORIZATION TO GRANT ALL EMPLOYEES WITHIN THE CAMERON COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES ENVIRONMENTAL HEALTH PROGRAM THE AUTHORITY TO ISSUE CITATIONS FOR VIOLATIONS OF LAWS OR ORDER OF THE COMMISSIONERS' COURT THAT ARE REASONABLY NECESSARY TO PROTECT THE PUBLIC HEALTH. (EG-HEALTH AND HUMAN SERVICES)
- L. CONSIDERATION AND AUTHORIZATION TO APPROVE ONE (1) HOT SPOT SERVICE ACTIVATION FOR THE CAMERON COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES ENVIRONMENTAL HEALTH PROGRAM AS PER THE VERIZON DIR CONTRACT DIR-SDD-1779. (EG-HEALTH AND HUMAN SERVICES)
- M. CONSIDERATION AND APPROVAL OF CONTRACT BETWEEN DEPARTMENT OF STATE HEALTH SERVICES AND CAMERON COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE PROVISION OF WIC PROGRAM SERVICES. (EG-HEALTH AND HUMAN SERVICES)

- N. CONSIDERATION AND AUTHORIZATION TO UTILIZE BUY BOARD INTERLOCAL COOPERATIVE PURCHASING AGREEMENT FOR THE PURCHASE OF TWO (2) PICKUP TRUCKS VIA CALDWELL COUNTRY CHEVROLET. (EG-HEALTH AND HUMAN SERVICES)
- O. CONSIDERATION AND APPROVAL OF THE DECEMBER 2015 MONTHLY FINANCIAL REPORT. (JG-JP PCT. 2-2)
- P. CONSIDERATION AND APPROVAL OF THE DECEMBER 2015 MONTHLY FINANCIAL REPORT. (MES-JP PCT. 2-3)
- Q. CONSIDERATION AND APPROVAL OF THE DECEMBER 2015 MONTHLY FINANCIAL REPORT. (GA-JP PCT. 3-1)
- R. CONSIDERATION AND APPROVAL OF THE DECEMBER 2015 MONTHLY FINANCIAL REPORT. (MT-JP PCT. 5-3)
- S. CONSIDERATION AND APPROVAL OF THE DECEMBER 2015 MONTHLY FINANCIAL REPORT. (AP-MAGISTRATE COURT)
- T. CONSIDERATION AND AUTHORIZATION TO PURCHASE ONE VEHICLE FROM THE TEXAS FACILITIES COMMISSION IF DETERMINED BY FLEET MAINTENANCE DIRECTOR LEE LOZANO THAT SAID VEHICLE IS ADEQUATE FOR PURCHASE AND AUTHORIZE ISSUANCE OF CHECK. (HZ-PARK RANGERS)
- U. CONSIDERATION AND AUTHORIZATION TO EXECUTE A MEDICAL DIRECTOR AGREEMENT (CONTRACT NO. 2015C12325) BETWEEN CAMERON COUNTY (PARKS AND RECREATION) AND R. JOE YBARRA, M.D. (JEV-PARKS)
- V. CONSIDERATION AND AUTHORIZATION TO EXECUTE CONTRACT (2016C01004) WITH COMPASS PUBLISHING, INC. FOR PREPARATION OF COLORED R.V. SITE MAPS. (JEV-PARKS)
- W. CONSIDERATION AND AUTHORIZATION TO EXECUTE A LICENSE AGREEMENT (CONTRACT NO. 2016C01005) BETWEEN CAMERON COUNTY (PARKS AND RECREATION) AND BILL DOAN, B&S KITES FOR ANNUAL SOUTH PADRE ISLAND KITE FEST EVENT. (JEV-PARKS)
- X. CONSIDERATION AND APPROVAL OF CHANGE ORDER NO. 4 TO CONSTRUCTION CONTRACT WITH RM WALSDORF INC., FOR RESIDENTIAL SANITARY SEWER CONNECTIONS IN THE ST. LOUIS AVE., N. ILLINOIS AVE., AND BONHAM ROAD NEIGHBORHOODS IN THE BROWNSVILLE PUBLIC UTILITY BOARD SERVICE AREA (TDA CONTRACT NO. 713025. (MAY-PROGRAM, DEVELOPMENT AND MANAGEMENT)
- Y. CONSIDERATION AND ACTION AUTHORIZING STAFF TO DRAFT UP A LEASE AGREEMENT FOR THE CITY OF SANTA ROSA TO USE THE FACILITY FOR PURPOSES OUTLINED IN THE ECONOMIC DEVELOPMENT ADMINISTRATION (EDA) GRANT APPLICATION AND CONTRACT THAT FUNDED THE FACILITY. (MAY-PROGRAM, DEVELOPMENT AND MANAGEMENT)
- Z. CONSIDERATION AND AUTHORIZATION TO ADVERTISE FOR BIDS NO. 160104 FOR VEHICLES (VARIOUS DEPARTMENTS) AND APPROVAL OF SPECIFICATIONS. (MF-PURCHASING)

- AA. CONSIDERATION AND AUTHORIZATION TO AWARD BID/RFP'S/RFQ'S FOR THE FOLLOWING: (MF-PURCHASING)
  - a. ROAD MATERIALS: DRAINAGE – ANNUAL BID NO. 2520 (CONTECH CONSTRUCTION, RIO VALLEY PIPE-CAPA)
  
- BB. CONSIDERATION AND AUTHORIZATION TO AWARD BID/RFP'S/RFQ'S FOR THE FOLLOWING: (MF-PURCHASING)
  - a. ROAD MATERIALS: LIME – ANNUAL BID NO. 2515L (LHOIST)
  
- CC. CONSIDERATION AND AUTHORIZATION TO RENEW THE FOLLOWING BIDS/RFP'S/RFQ'S FOR ONE (1) ADDITIONAL YEAR: (MF-PURCHASING)
  - a. ARMORED CAR SERVICES – ANNUAL BID NO. 1180 (AMERICAN SURVEILLANCE COMPANY)
  - b. ROAD MATERIALS: DIRT & SAND – ANNUAL BID NO. 2515DS (RIO GRANDE HAULING)
  
- DD. CONSIDERATION AND AUTHORIZATION TO AWARD BID/RFP'S/RFQ'S FOR THE FOLLOWING: (MF-PURCHASING)
  - a. ROAD MATERIALS: CONCRETE – ANNUAL BID NO. 2510 (MAGIC VALLEY CONCRETE –CAPA)
  
- EE. CONSIDERATION AND ISSUANCE OF ORDER APPROVING THE TREASURER'S DECEMBER 2015 FINANCIAL REPORT. (DAB-TREASURER)
  
- FF. COMMISSIONER PCT. 4 DAN SANCHEZ TO TRAVEL TO MONTGOMERY, TEXAS ON 01/12 TO 01/15/16 TO ATTEND LA TORRETTA 2016 URBAN COUNTIES EDUCATION CONFERENCE.
  
- GG. COUNTY COURT AT LAW NO. 2 OFFICE STAFF (1): COURT ADMINISTRATOR PERLA DIAZ TO TRAVEL TO AUSTIN, TEXAS ON 1/20 TO 1/22/16 TO ATTEND THE TEXAS ASSOCIATION FOR COURT ADMINISTRATION PLANNING AND ACTION MEETING.
  
- HH. EMERGENCY MANAGEMENT OFFICE STAFF (1): DEPUTY EMERGENCY MANAGEMENT COORDINATOR CHARLES D. HOSKINS TO TRAVEL TO KERRVILLE, TEXAS ON 02/15 TO 02/17/16 TO ATTEND THE 2016 MARTY MARTINEZ ALL HAZARDS INCIDENT MANAGEMENT TEAM CONFERENCE (AHIMT).
  
- II. FLEET MAINTENANCE DIRECTOR LEE LOZANO AND PARK RANGERS OFFICE STAFF (1): ASSISTANT CHIEF PARK RANGER SILVERIO CISNEROS TO TRAVEL TO AUSTIN, TEXAS ON 01/19/16 TO PURCHASE A VEHICLE FROM THE TEXAS FACILITIES COMMISSION.
  
- JJ. HEALTH AND HUMAN SERVICES DIRECTOR ESMERALDA GUAJARDO TO TRAVEL TO SAN ANTONIO, TEXAS ON 01/14 TO 01/16/16 TO PARTICIPATE IN SITE TOUR OF BEHAVIORAL HEALTH AND SOCIAL SERVICES FACILITIES.

- KK. HEALTH AND HUMAN SERVICES DIRECTOR ESMERALDA GUAJARDO AND OFFICE STAFF (1): INTERIM ASSISTANT HEALTH ADMINISTRATOR VERONICA RAMIREZ TO TRAVEL TO EL PASO, TEXAS ON 01/20 TO 01/21/16 TO MEET WITH THE UNIVERSITY MEDICAL CENTER OF EL PASO TEEN ADVISORY BOARD.
- LL. HEALTH AND HUMAN SERVICES OFFICE STAFF (4): HEALTHCARE PREPAREDNESS DIRECTOR MARCO LOZANO, EPIDEMIOLOGIST RAQUEL CASTILLO AND HEALTHCARE PREPAREDNESS PLANNERS LUISANA LOPEZ AND JESUSITA HERNANDEZ TO TRAVEL TO AUSTIN, TEXAS ON 01/25 TO 01/27/16 TO ATTEND THE HOSPITAL PREPAREDNESS PROGRAM AND PUBLIC HEALTH PREPAREDNESS PROGRAM JOINT QUARTERLY MEETING.
- MM. HEALTH AND HUMAN SERVICES DIRECTOR ESMERALDA GUAJARDO AND OFFICE STAFF (4): INTERIM ASSISTANT HEALTH ADMINISTRATOR VERONICA RAMIREZ AND HEALTH INSPECTORS ANTONIO CARRILLO, RUBEN GARZA AND RICARDO GARZA TO TRAVEL TO SOUTH PADRE ISLAND, TEXAS ON 02/02/16 TO ATTEND THE TEXAS FOOD ESTABLISHMENT RULES (TFER) 101 TRAINING.
- NN. HEALTH AND HUMAN SERVICES OFFICE STAFF (1): HEALTH INSPECTOR MARTIN MONTEMAYOR TO TRAVEL TO BRYAN, TEXAS ON 03/07 TO 03/12/16 TO ATTEND THE ON-SITE SEWAGE FACILITY DESIGNATED REPRESENTATIVE COURSE.
- OO. JUVENILE PROBATION OFFICE STAFF (2): DEPUTY CHIEF DAVID TUMLINSON AND FACILITY ADMINISTRATOR DAVID SANCHEZ TO TRAVEL TO AUSTIN, TEXAS ON 01/28 TO 01/29/16 TO ATTEND THE TEXAS JUVENILE JUSTICE DEPARTMENT (TJJD) BOARD MEETING. (**PRO FORMA APPROVAL**)
- PP. CONSIDERATION AND APPROVAL OF A PROCLAMATION COMMEMORATING JANUARY 24-30, 2016 AS CAMERON COUNTY SCHOOL CHOICE WEEK AS A PART OF NATIONAL SCHOOL CHOICE WEEK. (DAG-COUNTY ADMINISTRATOR)
- QQ. CONSIDERATION AND AUTHORIZATION FOR PRELIMINARY APPROVAL FOR HACIENDA WEST SECTION VI SUBDIVISION BEING 6.776 ACRES OF LAND MORE OR LESS ALL OUT OF LOT 12, BLOCK 16, MAP NO. 4 OF BARREDA GARDENS (CAMERON COUNTY MAP RECORDS, VOLUME 8, PAGE 67), IN SHARE 1, ESPIRITU SANTO GRANT, CITY OF BROWNSVILLE, CAMERON COUNTY, TEXAS, PCT. 4. (CAS-CCDöt ENG)

**ITEMS FOR DISCUSSION AND ACTION:**

3. ACTION ITEMS.

- A. BUDGET AMENDMENTS, LINE ITEM TRANSFERS AND/OR SALARY SCHEDULES.
- B. APPROVAL OF CLAIMS.
- C. APPROVAL OF MINUTES.

DECEMBER 1, 2015 - REGULAR MEETING  
 DECEMBER 15, 2015 - REGULAR MEETING  
 DECEMBER 17, 2015 - SPECIAL MEETING

- D. CONSIDERATION AND POSSIBLE ACTION WITH RESPECT TO THE RESIGNATION NOTICE PROVIDED BY CHIEF COUNSEL OF THE COMMISSIONERS' COURT CIVIL LEGAL DIVISION AND PROCEDURE FOR AND POSSIBLE APPOINTMENT OF SUCCESSOR. (PSJ-COUNTY JUDGE)
- E. CONSIDERATION AND APPOINTMENT OF COUNTY JUDGE PRO TEM. (PSJ-COUNTY JUDGE)
- F. CONSIDERATION AND ADOPTION OF A RESOLUTION ESTABLISHING THE CAMERON COUNTY PROPERTY ASSESSED CLEAN ENERGY (PACE) PROGRAM. (DAG-COUNTY ADMINISTRATOR)
- G. CONSIDERATION AND AUTHORIZATION TO AMEND THE CAMERON COUNTY PERSONNEL POLICY MANUAL. (GEJ-ADMINISTRATIVE SERVICES)
- H. CONSIDERATION AND AUTHORIZATION TO UTILIZE JOB ORDER CONTRACT NO. 14-7072 ESC REGION 19 ALLIED STATES COOP WITH NOBLE TEXAS BUILDERS AND CAMERON COUNTY CONTRACT NO. 2016C01002 CMAR AGREEMENT FOR ADDITIONS AND RENOVATIONS OF THE JUSTICE OF THE PEACE OFFICES AND NEW COURTROOM AT THE JUDICIAL COMPLEX. (DV-CCD&T FACILITIES MANAGEMENT)
- I. CONSIDERATION AND POSSIBLE APPROVAL REGARDING FINAL EARLY VOTING SITES, DATES AND TIMES FOR THE UPCOMING PRIMARY ELECTION TO BE HELD ON MARCH 1, 2016. (RG-ELECTIONS)
- J. CONSIDERATION AND AUTHORIZATION TO RECLASSIFY FUND 420-5760 SLOT 8 PRE-TRIAL OFFICER POSITION WITH AN ANNUAL BASE SALARY OF \$35,495.00 TO AN ANNUAL BASE SALARY OF \$28,080.00. DIFFERENCE IN ANNUAL BASE SALARY WILL BE DISTRIBUTED AS FOLLOWS: FUND 420-5760 SLOT 5 WITH BASE SALARY OF \$35,494.00 WILL INCREASE TO \$40,909.00 AND FUND 420-5760 SLOT 4 WILL INCREASE FROM \$31,200.00 TO \$32,200.00 AND SLOT 9 WILL INCREASE FROM \$28,080.00 TO \$29,080.00. THIS IS A BUDGET NEUTRAL REQUEST. (KS-PRE-TRIAL SERVICES)

## **PRESENTATIONS:**

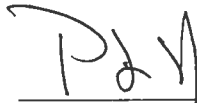
- 4. PRESENTATION.
  - A. PRESENTATION BY THE CITY OF SANTA ROSA FOR THE USE OF THE SANTA ROSA TECHNOLOGY CENTER. (MAY-PROGRAM, DEVELOPMENT AND MANAGEMENT)
  - B. PRESENTATION BY SOUTH TEXAS INDEPENDENT SCHOOL DISTRICT. (PSJ-COUNTY JUDGE)

## **EXECUTIVE SESSION ITEMS:**

- 5. EXECUTIVE SESSION.
  - A. DELIBERATION REGARDING REAL PROPERTY REGARDING LOT 1 THROUGH 12 BLOCK 54, BROWNSVILLE ORIGINAL TOWNSITE, RECORDED IN VOLUME 5, PAGE 13, MAP RECORDS CAMERON COUNTY, TEXAS, PURSUANT TO V.T.C.A. GOVERNMENT CODE SECTION 551.072.

- B. CONFER WITH COMMISSIONERS' COURT LEGAL COUNSEL ON LEGAL ISSUES ARISING IN CONNECTION WITH THE CAMERON COUNTY COMMISSIONERS' COURT CIVIL LEGAL DIVISION CHIEF COUNSEL'S RESIGNATION NOTICE, POSSIBLE APPOINTMENT OF HIS SUCCESSOR AND PROCEDURE USED TO DO SO, PURSUANT TO V.T.C.A. GOVERNMENT CODE SECTION 551.071(2) AND 551.074(a)(1).
  - C. CONFER WITH COMMISSIONERS COURT LEGAL COUNSEL REGARDING POSSIBLE LEGAL ISSUES WITH RESPECT TO SUGGESTED AMENDMENTS TO THE CAMERON COUNTY PERSONNEL POLICY AND PROCEDURES MANUAL, PURSUANT TO V.T.C.A. GOVERNMENT CODE SECTION 551.071(2).
  - D. CONFER WITH COMMISSIONERS COURT LEGAL COUNSEL ON POSSIBLE LEGAL ISSUES REGARDING THE CAMERON COUNTY TAX OFFICE, PURSUANT TO V.T.C.A., GOVERNMENT CODE, SECTION 551.071(2).
6. ACTION RELATIVE TO EXECUTIVE SESSION.
- A. POSSIBLE ACTION.
  - B. POSSIBLE ACTION.
  - C. POSSIBLE ACTION.
  - D. POSSIBLE ACTION.

SIGNED THIS 8<sup>th</sup> DAY OF JANUARY 2016.



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PETE SEPULVEDA, JR.  
COUNTY JUDGE