



**CAMERON COUNTY PURCHASING**

1100 East Monroe St,  
Brownsville, Texas 78520  
(956) 544-0871 Fax: (956) 550-7219

**ADDENDUM # 1 - PAGE 1 of 17**

**DATE OUT: 12/10/24**

**BID TITLE: OLMITO SIDEWALK IMPROVEMENTS PROJECT**

**BID NUMBER # 240902**

**CSJ: 0921-06-326**

**FEDERAL PROJECT NO.: STP 2024(409)TP**

**DEADLINE: December 18, 2024 at 3:00 p.m.**

*(IN ORDER TO AVOID DISQUALIFICATION – ALL ADDENDUMS MUST BE SIGNED AND RETURNED BY DEADLINE AND INCLUDED IN THE SEALED BID PACKAGE SUBMITTED)*

Please see request for questions and clarifications submitted by participants for Bid No. 240902 Olmito Sidewalk Improvements Project during the pre-bid meeting from December 4, 2024 at 10:00 a.m.

Attached information:

- Pre-Bid meeting Agenda
- Questions and Answers

**Note:**

*This addendum is issued for the purpose of answering request for clarifications submitted by participants*

*This addendum shall become part of the BID and all RESPONDERS/PARTICIPANTS shall be bound by its content. All aspects of the scope of work/services not covered herein shall remain the same.*

Company Name \_\_\_\_\_ Phone # \_\_\_\_\_

Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

***Must include and return with Bid package***



# CAMERON COUNTY

DEPARTMENT OF TRANSPORTATION  
*Benjamin L. Worsham, P.E. ★ County Engineer*

**Pre-Bid Meeting**  
**Olmito Sidewalk Improvements Project**  
**CSJ: 0921-06-326**  
**Federal Project No.: STP 2024(409)TP**  
*December 4, 2024 - 10:00 a.m.*  
*1390 W. Expressway 83, San Benito, Tx 78586*

- I. Introductions (Sign-In Sheet)
- Anthony Cantu, Assistant County Engineer
  - Adonica De Los Santos, Engineering Assistant
  - Atheny Orozco, Engineering Assistant
  - Roberto C. Luna, Purchasing Agent
  - Jaydy Valdez, Purchasing Department
  - Eduardo Saenz, TxDOT
  - Joe Borjas, Artillery LLC
  - Vanessa Perez, Anahuac Infrastructure LLC
  - Guillermo Perez, Anahuac Infrastructure LLC
  - Jesse De Leon, Liongate Builders
  - Leonardo Flores, Cameron County
- II. Project Information
- A. Project Summary: Construction of ramps, 5-foot sidewalks, and pavement markings.
  - B. Project Limits: From Lakeside Blvd. along the south side of Tomas Cortez Jr. St. to Parker Avenue then along the west side of Parker Avenue to FM 1732.
  - C. Project Length: 0.434 miles
  - D. Estimate of Probable Construction Cost: \$314,563.05
  - E. Contract Timeline: 80 Working Days (4 months)
  - F. Contractor bids shall include all labor, materials, and incidentals to complete the project.
  - G. The project is federal and state funded. The contractor is required to meet all federal and state requirements throughout the project duration.
  - H. All bidders interested in submitting a bid must be prequalified through TxDOT as an approved vendor. Bidders are required to **submit the bidder's questionnaire fourteen (14) days prior to the bid opening date.**
- III. Bidding Information
- A. Bid Opening: December 18, 2024, at 3:00 P.M.
  - B. Bid Submittal Location: Cameron County Purchasing Department
    - 1100 Monroe Street, Brownsville, Texas 78520 (Basement Floor Room# B17)
  - C. Deadline to Submit Questions: December 6, 2024, at 5:00 PM
    - All questions must be submitted to the Purchasing Department in writing.
  - D. All responses for questions received by the deadline will be available via the purchasing department website on December 11, 2024, end of business day.

E. Cameron County had the following comments:

- The Olmito and Las Palmas sidewalk projects are separate bids (Bid No. 240902 & 240903), with their own timelines. If you bid on both and are awarded for both, you are expected to complete the projects within their specified timelines and work on both concurrently.
- Note, there are pages within the bid document that require initials at the bottom.
- If some forms have information that is not applicable, do not leave them blank, put n/a.
- Submit the acknowledgment of receipt by Friday, December 13, 2024. This will allow us to know who is participating. If the contractor chooses to not submit a bid, please include the reason(s) within the space provided.

IV. Documents and Drawings

A. Copy of the Bid Packet, plans and specifications can be found at:

<https://www.cameroncountytexas.gov/purchasing-bids-rfpq-addms-tabs/>

V. Questions & Responses

A. Does the bidder need to resubmit the bidder's questionnaire?

- Once TxDOT Qualifies a bidder, the approval is valid for one year from the date of the financial statement. A list of Prequalified contractors qualified under bidder's questionnaire can be found in the following link:

<https://www.txdot.gov/insdot/orgchart/cmd/cserve/bqlist/BqListC.Htm>

For more information, please refer to:

<https://www.txdot.gov/business/road-bridge-maintenance/contract-letting/contractor-prequalification.html>

- Any specific questions regarding the questionnaire may be directed to TxDOT Pharr district office for additional guidance.

B. How do contractors submit their bid documents?

- Contractors are to submit the original bid in addition to an electrical copy via USB.

**Deadline to Submit Bids is December 18, 2024 at 3:00 P.M.**

**At 1100 E. Monroe Street, Brownsville, Texas 78520 (Basement Floor Room# B17)**



**DEPARTMENT OF TRANSPORTATION**

1390 East Expressway 83 ★ San Benito, TX 78586 ★ (956) 247-3500



# CAMERON COUNTY

DEPARTMENT OF TRANSPORTATION  
*Benjamin L. Worsham, P.E. ★ County Engineer*

**Questions & Answers**  
**Olmito Sidewalk Improvements Project**  
**Bid No. 240902**  
**CSJ: 0921-06-326**  
**Federal Project No.: STP 2024(409)TP**

1. Question: What is the engineer's estimated amount?  
Answer: \$314,563.05
2. Question: Could you please provide guidance on how a vendor should proceed with their pre-qualification process, and let us know if pre-qualification is necessary?  
Answer: Bidders must be TxDOT pre-qualified. Bidders will need to submit a bidder's questionnaire to TxDOT 14 days prior to the bid opening. The contractors should read through the following website to ensure they understand the questionnaire and guidance: <https://www.txdot.gov/business/road-bridge-maintenance/contract-letting/contractor-prequalification.html>. The following link provides a list of current contractors that are qualified: <https://www.txdot.gov/insdot/orgchart/cmd/eserve/bqlist/BqListC.Htm>. It does not provide an expiration date; it is recommended the vendor reaches out to the TxDOT with the email provided on the website (cst\_questions@txdot.gov) or the Pharr district office. If there are specific questions regarding the questionnaire, the vendor can reach out to the Pharr district office for additional guidance. The bidder's questionnaire is also attached below for reference.
3. Question: Are relocating or discarding the existing chain link and wooden fences that are on the Project ROW?  
Answer: Unless it is specified in the plans, we are not modifying or realigning the fences.

**Frequently check for Q&A updates and addendums.**  
**Refer to Pre-Bid meeting minutes for further questions and answers.**

# BIDDER'S QUESTIONNAIRE

A New Questionnaire Must Be Filed Each Year  
A Separate Questionnaire Must Be Completed By Each Business Entity



\_\_\_\_\_

Legal name under which you wish to bid

Revised October 2024

[Print Form](#)

CHOOSE ONE METHOD OF SUBMISSION

EMAIL THIS QUESTIONNAIRE ALONG WITH FINANCIAL STATEMENTS TO:  
**CST\_PREQUALIFICATION@TXDOT.GOV**

OR

UPLOAD YOUR PACKET VIA **BOX** FILE UPOAD ON THE PREQUALIFICATION WEBSITE:  
<https://www.txdot.gov/business/road-bridge-maintenance/contract-letting/contractor-prequalification.html>  
LOOK UNDER THE SECTION "Submitting a Questionnaire" AND FOLLOW THE INSTRUCTIONS AND  
CHECKLIST ON THE WEBSITE

OR

MAIL TO:  
**TEXAS DEPARTMENT OF TRANSPORTATION**  
**ATTENTION: CST-PREQUALIFICATION**  
**6230 EAST STASSNEY LANE**  
**AUSTIN, TX 78744**

PLEASE MARK THE ENVELOPE: "FINANCIAL FORMS"

Please do not e-mail, upload, AND mail a physical copy of the questionnaire; choose ONLY one method. Do not submit multiple times. Submitting multiple times duplicates work and slows down the review and approval process.

**General Instructions for Completion of  
BIDDER'S QUESTIONNAIRE**

The Bidder's Questionnaire is to be submitted to the Texas Department of Transportation by firms desiring to bid on the following categories of work: (1) construction and maintenance projects, which do not require the submission of audited financial statements, known as **"waived" projects**, and/or (2) **"emergency" projects**.

**Asset and financial information provided is considered confidential under the law and will not be voluntarily disclosed to other person(s).**

**This questionnaire is for "waived" or "emergency" projects only.**

**Construction projects** include traditional types of work as well as smaller dollar specialty work such as landscaping, installation of traffic signals, construction of rest areas, painting, etc.

**Maintenance projects** may include repairing guardrail, litter pickup, maintaining illumination, maintaining rest areas, mowing, repairing broken pavement, etc.

**Emergency projects** result from situations or conditions which pose an imminent threat to life or property of the traveling public or which substantially disrupt the orderly flow of traffic. These projects may require work which must begin instantaneously. These projects may include removal of hazardous material, clearing debris from the roadway, temporary traffic operations, and mowing to eliminate safety hazards when such work meets the requisites of an emergency. Refueling vehicles may be requested for evacuations. Emergency situations provide for an alternate procedure for the expedited award of contracts to meet conditions in which essential corrective or preventive action would be unreasonably hampered or delayed by compliance with other laws. Contractor wishing to be considered for emergency contracts must furnish a 24-hour phone number and an e-mail address.

**This questionnaire must be on file with this Department at least 10 days before the date bids are to be opened.**

Eligibility to bid and bidding capacity of a firm are determined by past performance on projects, experience, expertise, financial condition, and equipment availability. In order to bid a project, a firm must have an available bidding capacity equal to or greater than the estimated cost of the project. A balance sheet to be used for increasing bidding capacity must be prepared by an independent certified public accounting (CPA) firm and be less than 12 months old at the date of submission of the Bidder's Questionnaire. In addition, the Bidder's Questionnaire must be approved for at least one letting prior to its anniversary date. A firm providing financial information for increased bidding capacity may receive one of four levels of bidding capacity. Bidding capacity is the maximum dollar amount of a bidding proposal you may request and receive. This capacity is effective for 12 months from either the date of balance sheet if provided, or the date the Bidder's Questionnaire was received, if no balance sheet is provided. The engineer's estimate and available bidding capacity are the basis for issuing proposals. Available bidding capacity is the bidding capacity less any uncompleted awarded work with the Department. Contractors submitting a balance sheet for obtaining increased bidding capacity must also submit a new Bidder's Questionnaire if the date of the balance sheet is after the date of the last Bidder's Questionnaire (e.g., questionnaire dated 1/31/17, new balance sheet dated 3/31/17).

The available levels of bidding capacity are as follows:

1. Bidding capacity of \$1 million - This level is issued to firms whose principals have no prior experience and to firms not providing an acceptable balance sheet with their questionnaire. The firm must provide evidence acceptable to the Department showing that it is a viable business.
2. Bidding capacity of \$1.5 million - Along with this questionnaire, a classified balance sheet should be submitted which has been compiled and signed by an independent CPA firm, prepared as of the last day of a recent month, reflecting current assets in excess of current liabilities (positive net working capital). The principals of this firm must have a total of at least 12 months of experience in construction and/or maintenance, having satisfactorily completed at least two projects in these fields. This number of projects should be furnished on page 10 of the questionnaire.
3. Bidding capacity of \$2 million - Along with this questionnaire, a classified balance sheet should be submitted which has been compiled and signed by an independent CPA firm, prepared as of the last day of a recent month, reflecting current assets in excess of current liabilities (positive net working capital). The principals of this firm must have a total of at least 24 months of experience in construction and/or maintenance, having satisfactorily completed four projects in these fields. This number of projects should be furnished on page 10 of the questionnaire.

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4. Bidding capacity over \$2 million - Same as in item 3 above, however, bidding capacity is increased by \$500,000.00 for each full year of experience beyond 24 months. The maximum bidding capacity attainable with a compiled balance sheet is \$6 million. In reviewing experience for this purpose, only the experience of the principals of the business will be considered. This number of projects should be furnished on page 10 of the questionnaire.
  
5. Bidding Capacity over \$2 million - This level can also be attained by submission of a full set of financial statements reviewed by an independent CPA firm, prepared as of the last day of a month within the last 12 months, reflecting a positive net working capital position. This working capital amount is multiplied by a factor determined by the Department. These financial statements should include a classified balance sheet, an income statement, a statement of cash flows, and a statement of retained earnings. The review should be conducted in accordance with professional standards as prescribed by the American Institute of Certified Public Accountants. In the event that working capital times the established factor does not equate to be over \$2 million, the firm will be granted a \$2 million bidding capacity. The principals of this firm must have at least a total of 36 months of experience in construction and/or maintenance, and have completed at least six projects satisfactorily. This number of projects should be furnished on page 10 of the questionnaire. Audited financial statements prepared in accordance with generally accepted accounting principles may be submitted in lieu of reviewed financial statements if desired.

Bidders submitting a set of reviewed financial statements containing a positive working capital position will be granted the higher of the capacity computed in Item 5 above, or the capacity computed in Item 4, as if a compiled statement had been submitted.

**Please note that any financial statements submitted to the Department for the purposes of qualification must be prepared by an independent certified public accounting firm in current good standing with the applicable state board of public accountancy. Current licenses for CPA firms may be verified online at <http://www.tsbpa.state.tx.us/php/fpl/firmlookup.php> or <https://cpaverify.org/>.**

**The Department reserves the right to make adjustments to a contractor's net working capital as deemed necessary as a result of analysis of the balance sheet submitted.**

For each level of bidding capacity, contractors must furnish a list of available equipment, either owned or available by renting, along with the source. This equipment should be of a construction or road maintenance nature. A detailed resume must also be furnished on the initial qualification, showing past work completed, including the size, scope, and customer of each job.

If the firm does not meet the experience criteria required for its particular financial position, it will be assigned the level which corresponds with its experience.

A firm having met all criteria in No. 2, 3, 4 or 5 above, except for a positive working capital, will be issued a Level 1 qualification.

Any firm that defaults by failing to complete a project or by demonstrating poor work performance may be subject to the sanctions in accordance with Department procedures, unless the bid for the defaulted project contains an obvious error in one or more bid prices and the firm demonstrates to the satisfaction of the Department that the project cannot be completed for the total bid amount of the project.

Any firm that defaults during the performance of a contract will be subject to the Department's sanctioning procedures outlined in Texas Administrative Code, Title 43, Part 1, Chapter 9, Subchapter G.

Prior to the expiration of a contractor's questionnaire, a reminder letter will be sent to the contractor regarding prequalification renewal.

Upon expiration of the contractor's qualification period, the Department will grant a grace period for the preparation of new financial statements to requalify. The contractor will be allowed to bid in lettings for the three month period subsequent to the anniversary date of the statement. The 10 day submission requirement must then be met in order to be considered for any letting following the grace period. This grace period is also granted to those contractors with no financial statements. For example, a contractor's Bidder's Questionnaire dated December 31, 2016, has reached its one-year anniversary date of December 31, 2017. The contractor would be allowed to bid through March 2018. A new Bidder's Questionnaire must be prepared and submitted 10 days prior to any April 2018 letting in order to be eligible for that letting.



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The Department may disallow certain items reflected as current assets in balance sheets submitted. **Regardless of the basis of accounting used, the current portion of debt (amounts falling due within 12 months of the balance sheet date) will be considered a reduction in working capital.** The Department reserves the right to request a new statement at any time.

NOTE: Prequalified contractors (having submitted audited financial statements and the Confidential Questionnaire) are also eligible to bid on waived construction and maintenance projects as well as emergency projects, subject to available bidding capacity. Prequalified contractors need not submit the Bidder's Questionnaire.

In the event a group of firms or companies, which is owned by a common individual or a group of individuals and their immediate families, desire to qualify with the Department, the firms must qualify based on statements prepared as of the same date. Those firms defined as affiliated firms in the following paragraph must also qualify as of the same balance sheet date.

For the purposes of the Bidder's Questionnaire, two or more bidders are affiliated if:

- (i) the bidders share common officers, directors or stockholders;
- (ii) a family member of an officer, director, or stockholder of one firm serves in a similar capacity in another of the bidder;
- (iii) an individual who has an interest in, or controls a part of, one bidder either directly or indirectly also has an interest in, or controls a part of, another of the bidder;
- (iv) the bidders are so closely connected or associated that one of the bidders, either directly or indirectly, controls or has the power to control another bidder;
- (v) one bidder controls or has the power to control another of the bidders; or
- (vi) the bidders are closely allied through an established course of dealings, including but not limited to the lending of financial assistance.

A family member is considered to be an individual's parent, parent's spouse, step-parent, step-parent's spouse, sibling, sibling's spouse, spouse, child, child's spouse, spouse's child, spouse's child's spouse, grandchild, grandparent, uncle, uncle's spouse, aunt, aunt's spouse, first cousin, or first cousin's spouse.

**Affiliates may not submit bids on the same project.** Should we receive bids on the same project from two or more firms who are affiliated according to one or more of the above definitions, each of the bids will be declared nonresponsive and neither will be considered.

The Department requires consolidated financial statements in instances where Financial Accounting Standards Board Accounting Standards Codification (ASC) 810 requires consolidated financial statements. However, a subsidiary (or variable interest entity) may not qualify under the financial statements of its parent (reporting enterprise). The subsidiary (or VIE) must submit its own set of financial statements, or its accounts must be broken out as part of the financial statements of the parent (reporting enterprise). If the parent company or reporting enterprise is also qualified, the parent's bidding capacity will be reduced by an amount equal to the bidding capacity of the qualified subsidiary (or VIE). Combined financial statements will not be accepted unless accompanied by combining financial statements which show the qualifying company separately.

Financial statements should be presented in U.S. dollars at the current rate of exchange at the date of the balance sheet.

The acceptance of consolidated financial statements from a parent company in no way creates an exception to any Texas Department of Transportation specification prohibiting the brokering of contracts. In other words, the Department will enter into contract only with the qualified company which placed the bid on the project and that company must complete at least the minimum amount of the contract itself as set forth in the applicable specifications.

The Department requests the e-mail address and fax number of each contractor as an alternate method of notification. Should you wish for either of these to not appear on our web site, please uncheck the appropriate box. Otherwise, this information will be published. Please insure the e-mail and fax accounts are monitored regularly.

Please notify this office immediately upon making any changes in the organizational structure of your business entity (i.e., conversion from an individual to a partnership) in order that bidding proposals may be issued to the correct entity, and that any outstanding contracts may be reassigned to the present name and form of your business.

## SPECIAL NOTICE REGARDING THE USE OF ASSUMED NAMES

If the contractor chooses to qualify under an assumed name, and is based in Texas, a certified copy of the Assumed Name Certificate as filed with the County Clerk in the county of residence must be provided with this questionnaire during the initial filing, and upon assumed name renewal. Additionally, if the firm is a corporation, limited partnership, registered limited liability partnership, or a limited liability company (within or outside of Texas), it must also provide proof of filing this assumed name with the Texas Secretary of State. Firms residing outside of Texas using an assumed name must also file an Assumed Name Certificate in the county of their registered or principal office in Texas, and furnish this Department a certified copy of this certificate. If no office is maintained in Texas, this filing should be made with the Travis County Clerk's office in Austin, Texas. Excerpts from the Texas Assumed Business or Professional Name Act are shown below.

### **Assumed Business or Professional Name Act (From Business and Commerce Code - Title 5, Chapter 71)**

#### **SUBCHAPTER B. REQUIREMENTS APPLICABLE TO CERTAIN UNINCORPORATED PERSONS**

##### **Sec. 71.051. CERTIFICATE FOR CERTAIN UNINCORPORATED PERSONS.**

A person must file a certificate under this subchapter if the person regularly conducts business or renders a professional service in this state under an assumed name other than as a corporation, limited partnership, limited liability partnership, limited liability company, or foreign filing entity.

#### **SUBCHAPTER C. REQUIREMENTS APPLICABLE TO INCORPORATED BUSINESS OR PROFESSION AND CERTAIN OTHER ENTITIES**

##### **Sec. 71.101. CERTIFICATE FOR INCORPORATED BUSINESS OR PROFESSION, LIMITED PARTNERSHIP, LIMITED LIABILITY PARTNERSHIP, LIMITED LIABILITY COMPANY, OR FOREIGN FILING ENTITY.**

A corporation, limited partnership, limited liability partnership, limited liability company, or foreign filing entity must file a certificate under this subchapter if the entity: (1) regularly conducts business or renders professional services in this state under an assumed name; or (2) is required by law to use an assumed name in this state to conduct business or render professional services.

##### **Sec. 71.152. MATERIAL CHANGE IN INFORMATION; NEW CERTIFICATE.**

(a) Not later than the 60th day after an event occurs that causes the information in a certificate to become materially misleading, a registrant must file a new certificate complying with this chapter in the office in which the original or renewal certificate was filed.

(b) An event that causes the information in a certificate to become materially misleading includes: (1) a change in the name, identity, entity, form of business or professional organization, or location of a registrant; (2) for a proprietorship or sole practitioner, a change in ownership; or (3) for a partnership: (A) the admission of a new partner or joint venturer; or (B) the end of a general partner's or joint venturer's association with the partnership.

(c) A new certificate filed under this section is effective for a term not to exceed 10 years from the date the certificate is filed.

##### **Sec. 71.202. CRIMINAL PENALTY: GENERAL VIOLATION.**

- (a) A person commits an offense if the person:
- (1) conducts business or renders a professional service in this state under an assumed name; and
  - (2) intentionally violates this chapter.
- (b) An offense under this section is a Class A misdemeanor.

### **Company Names (From Business and Commerce Code - Title 2, Chapter 17)**

#### **SUBCHAPTER E. DECEPTIVE TRADE PRACTICES AND CONSUMER PROTECTION**

##### **Sec. 17.46. DECEPTIVE TRADE PRACTICES UNLAWFUL.**

(a) False, misleading, or deceptive acts or practices in the conduct of any trade or commerce are hereby declared unlawful and are subject to action by the consumer protection division under Sections 17.47, 17.58, 17.60, and 17.61 of this code.

(b) Except as provided in Subsection (d) of this section, the term "false, misleading, or deceptive acts or practices" includes, but is not limited to, the following acts:

- (25) using the term "corporation," "incorporated," or an abbreviation of either of those terms in the name of a business entity that is not incorporated under the laws of this state or another jurisdiction;

### Complete This Page in Detail

1.   
Legal name under which you wish to bid
  
2.  Individual                       Registered Limited Liability Partnership                       Limited Liability Company (LLC)  
 General Partnership                       Limited Partnership                       Corporation
  
3.       
Post Office Box                      City                      State                      Zip Code                      **Telephone Number (required)**
  
- Street Address (required)                      City                      State                      Zip Code
  
- (  )   
E-mail address (required)                      Fax Number
  
- Display e-mail address on TxDOT website                       Display fax number on TxDOT website
  
4. The Department will presume, unless otherwise advised, that the general partners of a partnership or officers of a firm listed below (Item 8) are authorized to enter into contract in behalf of their firm. If they desire that additional persons be authorized to execute instruments on behalf of the firm, please indicate them below, furnish a Power of Attorney, or a Corporate Resolution which contains this authority.
  
5. If an individual or general partnership chooses to qualify under an assumed name, a certified copy of the Assumed Name Certificate as filed with the County Clerk in the county of residence must be provided with this questionnaire. If a corporation, limited partnership, registered limited liability partnership, or a limited liability company (within or outside of Texas) chooses to qualify under an assumed name, it must provide proof of filing of the assumed name with the Texas Secretary of State. Excerpts from the Texas Assumed Business or Professional Name Certificate Act are shown on Page 6.
  
6. A Texas Attorney General's opinion permits a foreign corporation to become a qualified bidder with the Department and be issued bidding documents prior to registering the corporation to do business in this state; however, the corporation must register to do business in Texas prior to the execution of a contract with the Department. In this instance, the foreign corporation should ascertain the availability of its name in Texas and submit its Bidder's Questionnaire under that name. If the contractor has not yet registered the corporation, he/she must file a name registration with the Texas Secretary of State, and provide this Department with evidence of such filing. This name registration must be renewed continually until the corporation becomes registered. In addition, it will be necessary that the Department be furnished a copy of the corporation's Corporate Charter as filed in the state of incorporation in order that our records may be accurate.
  
7. Provide your Texas Taxpayer I.D. No., if available.
  
8. List the names and titles of all officers or managers of the qualifying entity. This list will be used as the authorized signatories on behalf of your company.
  
9. Dun & Bradstreet DUNS number, if available.   
Provide your firm's DUNS number as issued by Dun & Bradstreet. This number is used by the Department for required reporting on Federal Aid projects. If you do not yet have one, you may obtain it at [www.dnb.com](http://www.dnb.com).

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10. Give the name and address of each affiliated and/or subsidiary company **currently prequalified with TxDOT**. Please indicate any firms you are no longer affiliated with. (See definition of affiliated firms on Page 5.) **If none, put N/A.**

[Blank lines for question 10]

Contractors must notify TxDOT immediately if any currently unqualified affiliate submits their own questionnaire. Visit the following link to see lists of currently qualified contractors:

<https://www.txdot.gov/business/road-bridge-maintenance/contract-letting/contractor-prequalification.html>

11. Give the names of any affiliates or relatives currently debarred by the Department. Please indicate your relationship to this person or firm. **If none, put N/A.**

[Blank lines for question 11]

12. Please furnish a list of **six** larger items of equipment which you own or which are available by renting along with the source.

a. [Blank line]  
b. [Blank line]  
c. [Blank line]  
d. [Blank line]  
e. [Blank line]  
f. [Blank line]

13. Please furnish the names, addresses, and telephone numbers of three business references.

a. [Blank line]  
b. [Blank line]  
c. [Blank line]

14. For the initial qualification only, please furnish detailed resumes of construction or maintenance experience for the principals of your company.

15. Have you been required to post a payment and performance bond in the last 12 months?  Yes  No

16. Integrated Contractor Exchange (iCX) is being utilized to handle project notifications, proposal requests, and electronic bidding. It is mandatory to have an account to receive project notifications. If the qualifying entity does not have an account, please provide an individual name and email address to be setup as an Administrator.

[Blank lines for question 16]

17. Give the name, detailed address, and the percentage owned of each individual or entity owning five percent or more of your business. **Also, list Social Security number of each individual.** *Social Security\**

		<i>Social Security*</i>
a.	[Blank]	[Blank]
b.	[Blank]	[Blank]
c.	[Blank]	[Blank]
d.	[Blank]	[Blank]
e.	[Blank]	[Blank]
f.	[Blank]	[Blank]
g.	[Blank]	[Blank]
h.	[Blank]	[Blank]

\* This data is gathered and maintained in order to assure contractors' eligibility of obtaining State contracts under Texas Family Code 231.006 (c), enforcing the collection of child support. Providing this data is mandatory for those individuals owning 25% or more of the business entity.

### Work Category Information

In an effort to identify the type(s) of work you perform, please check one or more of the following to indicate the categories of work your firm is involved with:

- Asphalt (ACP, LRA, Seal Coats)
- Concrete Paving & Incidentals
- Earthwork, Base & Subbase
- Emergency Contracts\*

Emergency Contact Individual\*\*:

Name:

E-mail:

Phone for 24-hour contact:

\*\*All fields are mandatory to be considered for emergency work.

Traffic Control Devices

Other

- Fencing
- Hauling
- Lighting & Signal Maintenance
- Landscaping
- Major Structures
- Material Supplier
- Minor Struct./Misc. Concrete
- Painting & Striping
- Rest Areas (Construction)

- Guardrail Repair
- Debris Clearing/Removal
- Mowing
- Litter Pickup & Disposal
- Cleaning & Sweeping Highways
- Building Construction
- Rest/Picnic Area Maintenance
- Hazardous Material
- Underwater Inspection
- Stream Channel Restoration
- Pavement Markers

\*NOTE: If indicating your availability for emergency contracts, please ensure that the above contact information remains updated with this office at all times. In the event of an emergency, we may be inquiring about your availability as well as a list of equipment available for the emergency.

Check the Districts by city in which you are willing to work:

### District Offices

- |  |   |                                    |
|--|---|------------------------------------|
| <input type="checkbox"/> Paris         | <input type="checkbox"/> Tyler          | <input type="checkbox"/> Atlanta   |
| <input type="checkbox"/> Fort Worth    | <input type="checkbox"/> Lufkin         | <input type="checkbox"/> Beaumont  |
| <input type="checkbox"/> Wichita Falls | <input type="checkbox"/> Houston        | <input type="checkbox"/> Pharr     |
| <input type="checkbox"/> Amarillo      | <input type="checkbox"/> Yoakum         | <input type="checkbox"/> Laredo    |
| <input type="checkbox"/> Lubbock       | <input type="checkbox"/> Austin         | <input type="checkbox"/> Brownwood |
| <input type="checkbox"/> Odessa        | <input type="checkbox"/> San Antonio    | <input type="checkbox"/> El Paso   |
| <input type="checkbox"/> San Angelo    | <input type="checkbox"/> Corpus Christi | <input type="checkbox"/> Childress |
| <input type="checkbox"/> Abilene       | <input type="checkbox"/> Bryan          |                                    |
| <input type="checkbox"/> Waco          | <input type="checkbox"/> Dallas         |                                    |
| <br><input type="checkbox"/> All       |   |                                    |

**Form 2066****COMPLETED PROJECTS EXPERIENCE**

In order to be considered for a bidding capacity above \$1 million, this section must be completed and submitted along with a classified balance sheet prepared by an independent certified public accounting firm. Refer to "levels of bidding capacity," levels 2 through 5. Please note this section does not substitute for the requirement of resumes in your initial filing.

How many construction or maintenance projects have you completed in the past?

Completed Project(s)

How many months and years of experience does your company have in this field?

Year(s),  Month(s)

Please update this section with additional completed project(s) and year(s)/month(s) of experience if you choose to requalify.

**Form 2066****BIDDER'S RECIPROCITY**

For the purpose of applying the Texas Bidder Preference Law under Transportation Code §223.050, please indicate the qualifying firm's principal place of business:

- Texas  
 Louisiana  
 Oklahoma  
 New Mexico  
 Arkansas  
 Other

Note: Principal Place of Business - The primary location where a contractor's business is performed. The principal place of business is where the business' books and records are kept and is where the head of the firm or upper management is located.

If the qualifying firm's principal place of business lies outside of Texas, please answer the following items for further consideration:

1. Does your firm have a physical office located in the State of Texas that has functioned for the last 12 months?

- Yes  No

2. If your firm has a physical office in Texas, please provide the complete address and a telephone number to reach it.


3. Has the above physical Texas office been functioning for the last 12 months and does it currently function with daily business matters being conducted?

- Yes  No

4. Is there an employee of the qualifying firm, whom resides in the state of Texas that is authorized to execute contracts and other documents?

- Yes  No

5. Does this office have professional staff and labor force that reside in this state?\*

- Yes  No

6. Are company vehicles registered in the state of Texas?

- Yes  No

7. Have the company's business property taxes been and are paid in the state of Texas for equipment or property owned?

- Yes  No

A parent or holding company cannot claim a Texas preference status under a subsidiary or affiliate.

\*Professional staff and labor force employees are actual employees, not employees of an employee leasing firm.

**SPECIAL NOTICE REGARDING CERTIFICATION OF ABSENCE OF  
 SUSPENSION, DEBARMENT, VOLUNTARY EXCLUSION,  
 OR DETERMINATION OF INELIGIBILITY**

The U.S. Department of Transportation has adopted rules concerning nonprocurement debarment and suspension in accordance with the Office of Management and Budget (OMB) guidelines. Under these rules, the Federal Highway Administration will not be able to concur in the award of a contract for any federal aid project to any contractor that is currently suspended or debarred by any federal agency.

As a result of the above, the Department has adopted rules concerning the issuance and submission of proposals that preclude issuing a bidding proposal for a federal aid project to a firm that is currently suspended or debarred by any agency of the federal government. To facilitate the Department's compliance with this rule, it will be necessary for all qualified contractors to complete and file a Certification of Absence of Suspension, Debarment, Voluntary Exclusion, or Determination of Ineligibility with the Construction Division of this Department. This certification is included on page 11 of this document. The certification will be incorporated in each bidder's respective file. To avoid delay in receiving bidding proposals for federal aid projects, bidders are encouraged to complete their certifications.

**Form 2066**

The State of \_\_\_\_\_  
County of \_\_\_\_\_

**Certification of Absence of Suspension, Debarment,  
Voluntary Exclusion, or Determination of Ineligibility**

The undersigned bidder, under penalty of perjury under the laws of the United States or the State of Texas, certifies that, except as noted herein, the bidder's firm and all persons associated therewith in the capacity of owner, partner, stockholder, director, officer, principal investigator, project director, member, manager, auditor, or any position involving the administration of any part of the firm's operations:

1. are not currently suspended, debarred, or voluntarily excluded from or determined to be ineligible for bidding by any federal agency;
2. have not been suspended, debarred, voluntarily excluded from or determined to be ineligible for bidding by any federal agency within the past three years;
3. do not have a proposed debarment pending with any federal agency; and
4. have not been indicted, convicted, or had a civil judgement rendered against it or any person indicated above by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three years.

All exceptions to the above are recorded in the following space:


The undersigned bidder understands that exceptions will not necessarily preclude the issuance of a bidding proposal or result in the denial of award of the contract for a Federally-funded project. It is also understood that exceptions will be carefully reviewed by the Department and by the Federal Highway Administration and may result in rejection of the bid proposal and suspension and debarment of the contractor pursuant to Texas Administrative Code, Title 43, Part 1, Chapter 10, Subchapter C, Required Conduct By Entities Doing Business with the Department, Rules 10.101 through 10.102, and/or CFR, Title 2, Part 180, Debarment and Suspension (Non-procurement).

For any exception noted, the following information explains to whom it applies, the initiating agency, and the dates of action.

The undersigned bidder understands that providing false information may result in criminal prosecution and/or administrative sanctions.




**Form 2066**

The bidder certifies that all taxes, licenses, permits, fees, etc., as required by city, county, state or federal law relating to his/her business operations are current and unrestricted. In addition the undersigned authorizes the Department to verify any and all information provided as determined necessary.

Further, under Section 231.006, Family Code, the vendor or applicant certifies that the individual or business entity named in this application is not ineligible to receive the specified grant, loan, or payment and acknowledges that any contract may be terminated and payment may be withheld if this certification is inaccurate.

[Redacted]

Print **Firm** Name

[Redacted]

**Signature** of Authorized Signer

Before me, the undersigned authority, a Notary Public, on this day personally appeared

[Redacted]

Officer's/Authorized Signer's **Name**

who, being by me duly sworn, upon oath says that he/she is qualified and authorized to make affidavit for and on

behalf of

[Redacted]

**Firm** Name

bidder, of

[Redacted]

**County**, and is fully cognizant of the facts herein set out

and affirms to the truth and accuracy of the certifications made herein by signing the document above.

Subscribed and sworn to before me by the said

[Redacted]

Officer's/Authorized Signer's **Name** (NOT the Notary Name)

this

[Redacted]

day of

[Redacted]

,

[Redacted]

,

to certify which witness my

hand and seal of office.

[Redacted]

Notary Public **Signature** in and for

[Redacted]

County

NOTE: The Notary Public must be an individual other than an officer, partner, or LLC member/manager.

**The Texas Department of Transportation maintains the information collected through this form. With few exceptions, you are entitled on request to be informed about the information that we collect about you. Under §§552.021 and 552.023 of the Texas Government Code, you also are entitled to receive and review the information. Under §559.004 of the Government Code, you are also entitled to have us correct information about you that is incorrect.**

**Print Form**