



**CAMERON COUNTY
PURCHASING DEPARTMENT
INVITATION TO BID**

BID NUMBER: # 1950

**BID TITLE: MAINTENANCE AND REPAIRS SERVICES FOR CAMERON COUNTY
FLEET VEHICLES**

DATE DUE: October 30, 2024

DUE NO LATER THAN 3:00 P.M.

Bids will be opened at the Cameron County Courthouse, 1100 East Monroe Street, Brownsville, Texas in the Purchasing Department – Basement Floor – Room # B17 at **3:00 p.m.** (as per Purchasing Dept. time clock) on deadline due date. All Bidders are welcome to attend Bid opening.

Bids received later than the date and time above will not be considered.

Please return bid **ORIGINAL (marked “ORIGINAL”)** and an electronic (**PDF format file only**) copy of your BID submittal in sealed envelope. Be sure that returned envelope shows the Bid Number, Description and is marked “SEALED BID”.

RETURN BID TO:

by U.S. mailed or delivered to the office of the Purchasing Dept., **County Courthouse (Dancy Bldg.)
1100 E. Monroe St, Basement Floor, Room B17, Brownsville, Texas 78520.**

Questions/clarifications must be submitted by: Friday, October 25, 2024, before 3:00 p.m. C.S.T.
(e-mail to purchasing@co.cameron.tx.us or by fax to 956-550-7219, attention to Roberto C. Luna, Purchasing Agent)

For additional information or to request addendum email: [Roberto C. Luna](mailto:Roberto.C.Luna) and/or [Dalia Loera](mailto:Dalia.Loera) at purchasing@co.cameron.tx.us

YOU MUST SIGN BELOW IN INK; FAILURE TO SIGN WILL DISQUALIFY THE OFFER. All prices must be typewritten or written in ink.

Company Name: _____

Company Address: _____

City, State, Zip Code: _____

Historically Underutilized Business (State of Texas) Certification VID Number: _____

Telephone No. _____ Fax No. _____ e-mail _____

SIGNATURE: _____ Print Name: _____

How did you find out about this Bid? _____ (ex: Newspaper, Web, Mail)

Is Bidder’s principal place of Business within Cameron County? Yes No

If yes what City: _____

(Your signature attests to your offer to provide the goods and/or services in this bid according to the published provision of this bid. When an award letter is issued, this Bid becomes the contract. If a Bid required specific Contract is to be utilized in addition to this Bid, this signed Bid will become part of that contract. When an additional Contract is required a Bid award does not constitute a contract award and Bid / Contract is not valid until contract is awarded by Commissioners Court (when applicable) signed by County Judge) and Purchase Order is issued.

Bidders/Participants must sign each bid/proposal page to ensure you have read each page’s information, terms, conditions and/or required forms. Failure to sign or initial each bid/proposal page will disqualify the BID/PROPOSAL offer.

ACKNOWLEDGMENT OF RECEIPT
Bid # 1950 MAINTENANCE AND REPAIRS SERVICES
FOR CAMERON COUNTY FLEET VEHICLES

Please submit this page upon receipt

For any clarifications, please contact Mr. Roberto C. Luna, Purchasing Agent and/or Dalia Loera, Assistant Purchasing Agent at the Cameron County Purchasing Department office at: (956) 544-0871 or e-mail at: purchasing@co.cameron.tx.us

Please fax or e-mail this page upon receipt of BID package no later than **Friday, October 25, 2024 before 3:00 p.m. CST**. All questions regarding this BID should also be submitted no later than the stated date and time on BID cover page.

Fax: (956) 550-7219 or E-mail: purchasing@co.cameron.tx.us

If you are unable to respond on this BID solicitation, kindly indicate your reason for **“Not Responding/No-Participation”** below and fax or e-mail back to Cameron County Purchasing Department. This will insure you remain active on our vendor list.

Date: _____

Yes, I will be able to submit a BID submittal.

No, I will not be able to submit a Bid submittal for the following reason:

_____.

Company Name: _____

Company Representative Name: _____

Company Address: _____

Phone #: _____ Fax #: _____

E-mail Address: _____