

THE STATE OF TEXAS §

COUNTY OF CAMERON §

**BE IT REMEMBERED** on the 24<sup>th</sup> day of January, 2020, there was conducted a Special Meeting of the Cameron County Civil Service Commission, in the Commissioners' Courtroom, thereof, in the City of Brownsville, Texas, for the purpose of transacting any and all business that may lawfully be brought before the same.

**THE BOARD MET AT:**

**2:00 P.M.**

**PRESENT:**

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**CHAIRPERSON**

**ANNABELL ALEGRIA**  
**COMMISSIONER**

**KEITH UHLES**  
**COMMISSIONER**

**REBECCA HAYWARD**  
**ATTORNEY**

**GILBERTO ELIZONDO, JR.**  
**CIVIL SERVICE DIRECTOR**

**ANTHONY LOPEZ**  
**CIVIL SERVICE COORDINATOR**

**ABSENT:**

**JAVIER DE LEON**

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(i) The meeting was called to order by Commissioner Uhles at 2:00 p.m. and the Commission considered the following matters as posted and filed for record in the Office of the County Clerk on January 21, 2020.

**(1) PUBLIC COMMENTS**

None

**(1A) CIVIL SERVICE DIRECTOR'S REPORT**

Gilberto Elizondo, Jr., Civil Service Director, informed the Commission of two pending appeal (docket entries #19-104-10-560, 19-106-10-512). No appeals have been administratively dismissed since the last meeting of the Civil Service Commission on August 22, 2019.

**(2A) CONSIDERATION AND APPROVAL OF MINUTES FOR THE PREVIOUS SPECIAL MEETING**

Commissioner Uhles asked if there is a motion to approve the minutes for the meeting held on August 22, 2019. Commissioner Alegria motioned to approve the minutes as written and was seconded by Commissioner Uhles. Commissioner Uhles asked for a vote and all voted "AYE". Therefore, the minutes for Special Meeting for August 22, 2019 were approved.

**(2B) PRE- HEARING CONFERENCE ON THE APPEAL OF ADRIAN ALVARADO 19-106-10-512**

Cameron County Attorney Daniel Lopez appeared on behalf of Sheriff Omar Lucio and attorney JR Ramirez appeared on behalf of Adrian Alvarado. Both parties agreed to exchange documents, exhibits and witness lists by March 16, 2020; budget four (4) hours for the hearing; and set a firm hearing date in the upcoming months if unable to settle the appeal without the need to have the Civil Service Commission have a hearing on the merits.

**(2C) CONSIDERATION TO AUTHORIZE THE CIVIL SERVICE DIRECTOR TO ALLOW THE CIVIL SERVICE DIRECTOR TO UTILIZE TESTING MATERIALS USED FOR ENTRY LEVEL TESTING PERTAINING TO THE SHERIFF'S OFFICE WITH THE PARK RANGERS' DIVISION.**

Commissioner Uhles asked for the Civil Service staff to provide a brief background regarding the request. Anthony Lopez, Assistant Director of Administrative Services, advised the Commission that the applicant's for Park Ranger take a different exam than the applicant's for Deputy Sheriff and the Chief Park Ranger has requested that his applicant's to take the Deputy Sheriff Exam. Commissioner Uhles asked if there is a motion to approve the action item. Commissioner Alegria motioned to authorize the Civil Service Director to utilize testing materials used for the entry level testing pertaining to the Sheriff's Office with the Park Ranger Division. With no further business to come before the Commission, the meeting adjourned at 3:14

p.m.


MINUTES APPROVED ON THE 20 DAY OF APRIL 2020.

PREPARED BY;

  
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ANTHONY LOPEZ  
CIVIL SERVICE COORDINATOR

ATTESTED BY;

  
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GILBERTO ELIZONDO, JR.  
ADMINISTRATIVE SERVICES DIRECTOR